

**PUENTE HILLS HABITAT PRESERVATION AUTHORITY
CITIZENS TECHNICAL ADVISORY COMMITTEE
*Endowment Provided by the Puente Hills Landfill***

March 15, 2022, Tuesday, 7 p.m.

LOCATION:

This meeting will take place remotely in accordance with Government Code section 54953(e) *et seq.* (AB 361) and Resolution 22-02, adopted by the Board on February 17, 2022. Members of the public can observe and participate in the meeting as follows:

Via video (Zoom) by joining at this address: <https://us02web.zoom.us/j/86968727249>
Meeting ID: 869 6872 7249

- Or - Phone by joining at these numbers: +1 (669) 900-6833, +1 (346) 248-7799
Meeting ID: 869 6872 7249, Find your local number: <https://us02web.zoom.us/u/kbbbsp8Tqet>

Roy Francis, Vice Chair	La Habra Heights
Catherine Houwen	La Habra Heights
Adam Nazaroff	La Habra Heights
Shelley Andros	Whittier
Ray Wong	Whittier
(vacant)	Whittier
(vacant)	County of Los Angeles
(vacant)	County of Los Angeles
(vacant)	County of Los Angeles

Members of the public may provide electronic comments by Monday, March 14, 2022, by 4:00 p.m. to mmiller@HabitatAuthority.org. Please label the email in the subject heading as “Public Comments.” Public comments may also be verbally heard during item III of the meeting.

Pursuant to Section 54954 of the Government Code, the Puente Hills Habitat Preservation Authority (Authority) will hold a regular meeting of the Citizens Technical Advisory Committee (CTAC) at the above time and location for the purpose of:

AGENDA

- I. Call to order.
- II. Roll call.
- III. Public comments.

- IV. Approval of Minutes for the February 15, 2022, Special Meeting.

- V. Standing Reports:
 - a) Report by Board Liaison on February 17, 2022, Authority Board meeting.
 - b) Report from social media subcommittee.
 - c) Committee Member feedback from the public as it relates to the Habitat Authority.

- VI. Discussion, receive and file end-of-the-year Authority fiscal year budget 2020-2021 and half year Authority fiscal year budget 2021-22.
- VII. Discussion and possible action regarding a) receive and file the survey findings related to local funding measure, b) recommendation to the Board of Directors regarding direction on moving forward with a funding measure, and c) recommendation to the Board regarding approval of a non-bid contract with SCI Consulting Group for services to facilitate a funding measure in the amount of \$55,500 or \$80,000 dependent on the mechanism.
- VIII. Discussion, receive and file January 2022 Mountains Recreation and Conservation Authority (MRCA) Ranger Report.
- IX. Receive and file an update on the completed Ridgewood/Brea Power Phase II Coastal Sage Scrub Mitigation Site.
- X. Discussion, Committee members' statements, Executive Director's comments, responses or questions.
- XI. Adjournment and announcement of next meeting.

The Puente Hills Habitat Preservation Authority is a public entity established pursuant to the Joint Exercise of Powers Act by agreement between the City of Whittier, Los Angeles County, and Sanitation Districts of Los Angeles County. Regular meetings of the Citizens Technical Advisory Committee are scheduled for the Tuesday before the third Thursday of every month. NOTE: 72 hours prior to Citizens Technical Advisory Committee meetings, the entire Citizens Technical Advisory Committee agenda package is available for review, along with any meeting-related writings or documents provided to a majority of the Committee members after distribution of the agenda package, at the Authority's website, www.habitatauthority.org. Questions about any agenda item can be addressed to Andrea Gullo, Executive Director, 562.945.9003. NOTE: Members of the public may address the Committee on any item shown on the agenda. In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Melissa Miller at the Habitat Authority office 562.945.9003, at least 48 hours prior to this meeting.

DRAFT Minutes
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
CITIZENS TECHNICAL ADVISORY COMMITTEE
February 15, 2022

This meeting took place remotely in accordance with Government Code section 54953(e) et seq. (AB 361) and Resolution 22-01, adopted by the Board of Directors on January 20, 2022. Members of the public could observe and participate in the meeting as follows:

Via video (Zoom) and telephonically by joining at this address:
<https://us02web.zoom.us/j/88124554766>

- Or - Phone by joining at these numbers: +1 (669) 900 6833, +1 (253) 215-8782
Meeting ID: 881 2455 4766, Find your local number:
<https://us02web.zoom.us/j/88124554766>

The special meeting of the Citizens Technical Advisory Committee was held on Tuesday, February 15, 2022, via video and telephonically.

I. CALL TO ORDER.

The Vice Chair, Roy Francis, called the meeting to order at approximately 7:04 p.m.

II. ROLL CALL.

A roll call was taken, and there was a quorum at this time.

Members Present:	Roy Francis, Vice Chair	La Habra Heights
	Catherine Houwen	La Habra Heights
	Adam Nazaroff	La Habra Heights
	Shelley Andros	Whittier
	Ray Wong	Whittier
	(vacant)	Whittier
	(vacant)	County of Los Angeles
	(vacant)	County of Los Angeles
	(vacant)	County of Los Angeles

Members Absent: none

Authority Representatives Present:

Andrea Gullo, Executive Director
Michelle Mariscal, Ecologist

Melissa Miller, Administrative Assistant
Kenn Hughes, Deputy Chief Ranger, Mountains Recreation
and Conservation Authority (MRCA)

**Members of the
Public Present:**

Steve Huber, Whittier Area Audubon
Jim Kelly, President, Friends of the Whittier Hills
Gina Natoli, former CTAC member
John Houser, former CTAC member
Martin Reyes, P. E., Transportation Deputy, Office of Los
Angeles County First District Supervisor Solis
Adriana Quinones, Board Member for Hacienda Heights
Improvement Association

III. PUBLIC COMMENTS.

Gina Natoli expressed her desire to ask questions regarding this meeting's ranger reports and workplan item, and it was agreed that she would be allowed to do so when those items are being heard.

Steve Huber reported that Whittier Audubon's monthly hikes in Sycamore Canyon are continuing and bringing in new people interested in learning about the many species found on the Preserve – over 40 species on February 12.

IV. DISCUSSION REGARDING LOS ANGELES COUNTY SUPERVISORIAL REDISTRICTING AND IMPLICATIONS FOR THE AUTHORITY.

Executive Director Gullo reviewed this item as presented in the staff report, and there was no discussion.

V. APPRECIATION FOR FORMER ADVISORY COMMITTEE MEMBERS CHUCK LAWRENCE, KAREN CHANG, JOHN HOUSER AND GINA NATOLI, AND POSSIBLE DISCUSSION.

Executive Director Gullo reviewed this item, noting that former CTAC members Natoli, Chang and Houser could be returning to CTAC if they are renominated by Los Angeles County Supervisor Solis, which is unknown at this time. She also mentioned that former CTAC member Lawrence earlier this evening expressed his regret that he is unable to attend this meeting tonight. All five CTAC members present expressed their appreciation for the service, viewpoints and knowledge provided to CTAC by all of these former members. Executive Director Gullo expressed gratitude for retiring Whittier CTAC Member Lawrence for his eight years of commitment and dedication, as well as for all outgoing CTAC Members who made valuable contributions.

VI. DISCUSSION OF ELECTION PROCEDURES AND POSSIBLE ACTION REGARDING ELECTION OF CTAC CHAIR AND VICE CHAIR, AND SELECTION OF BOARD LIAISON.

Executive Director Gullo reviewed this item as presented in the staff report, and there was little discussion.

Vice Chair Francis motioned to delay the election of officers until the April meeting. Member Houwen seconded this motion, and in a roll call vote the motion passed unanimously.

Member Wong motioned to nominate Member Houwen to continue serving as CTAC's Board Liaison. Member Andros seconded this motion, and in a roll call vote the motion passed unanimously.

VII. APPROVAL OF MINUTES FOR THE DECEMBER 14, 2021, REGULAR MEETING.

Member Andros motioned to approve these minutes as drafted. Member Houwen seconded this motion, and in a roll call vote the motion passed unanimously.

VIII. STANDING REPORTS:

a. REPORT BY BOARD LIAISON ON DECEMBER 16, 2021, AND JANUARY 20, 2022, AUTHORITY BOARD MEETINGS.

Regarding the Board's January 20 meeting, Member Houwen reported that:

- the Board removed CTAC Members Natoli, Chang and Houser from that Committee at the request of Los Angeles County Supervisor Solis;
- staff members from Supervisor Solis' office were introduced;
- the Board reappointed CTAC Member Houwen to another term of service
- the Board authorized staff to enter into a membership agreement with Sourcewell; and
- the Board authorized the expense of approximately \$20,000, dependent on cost estimates, for the implementation of a wayside display and trail renaming honoring former Authority Board member Bob Henderson, and the execution of this construction contract based on the quote received in the amount of \$12,164.61 from MDJ Management through Sourcewell.

b. REPORT FROM SOCIAL MEDIA SUBCOMMITTEE.

Member Andros reported that good coverage was recently posted regarding the fire last week, and also good photographs taken in the Preserve of a bobcat and a coyote, with such photos always eliciting favorable responses from the Authority's social media followers.

c. COMMITTEE MEMBER FEEDBACK FROM THE PUBLIC AS IT RELATES TO THE HABITAT AUTHORITY.

There was nothing reported for this item.

IX. UPDATE REGARDING RECENT FIRE IN AUTHORITY'S SYCAMORE CANYON AND SPYGLASS ESTATES ON THURSDAY, FEBRUARY 10, 2022.

Ecologist Mariscal reported that a little more than half of the fire was on Preserve land, and the area had already been partly cleared and the Authority's clearance contractor had been at the site just the day before. Executive Director Gullo confirmed that rangers coordinated their efforts with both the Whittier Police Department and Los Angeles County Fire Department, and that in battling the fire the water tank at Hellman Park was used. She added that so far the location and the method of the fire's source are unknown. The Committee received and filed this update.

X. DISCUSSION, RECEIVE AND FILE NOVEMBER AND DECEMBER 2021 AND SECOND QUARTERLY 2021-2022 MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) RANGER REPORT.

Deputy Chief Ranger Hughes reviewed these reports, noting that the encroachment at Gotera Drive has been resolved. He answered questions from Member Nazaroff and former member Natoli. The Committee received and filed these reports.

XI. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS REGARDING APPLICATION FOR NATIONAL PARK SERVICE RIVERS AND TRAILS CONSERVATION ASSISTANCE PROGRAM FOR AN AUTHORITY STRATEGIC SIGNAGE UPDATE PROGRAM.

Executive Director Gullo reviewed this item, adding that its expected timeline is approximately one year. Jim Kelly noted that his organization also has the Chuck And Mary Hanson Educational Fund from which they committed \$3,000 towards this project. Member Nazaroff asked if the hours at Arroyo Pescadero and Powder Canyon will remain being from sunrise to sunset, and Executive

Director Gullo responded that the results of the Authority's trail-camera study should help determine that status, and maybe there is some kind of signage that would allow for easy subsequent updates to such information.

Member Nazaroff motioned to recommend to the Board of Directors that they approve submission of an application to the NPS RTCA program. Member Andros seconded this motion, and in a roll call vote the motion passed unanimously.

XII. RECEIVE AND FILE UPDATE ON AUTHORITY WORKPLAN.

Executive Director Gullo reviewed this item as presented in the staff report. Former member Natoli asked if any mitigation funding is anticipated from the City of La Habra Heights' recent installation of their heli-hydrant on Preserve property, and Executive Director Gullo advised that that city filed for a categorical exemption for that project and therefore no mitigation will be required for the project. The Committee received and filed this update.

XIII. DISCUSSION, COMMITTEE MEMBERS' STATEMENTS, EXECUTIVE DIRECTOR'S COMMENTS, RESPONSES OR QUESTIONS.

Member Nazaroff asked when the goats are anticipated to be performing brush clearance in Turnbull Canyon, and Ecologist Mariscal replied that they will be there before nesting season begins on March 15. He also asked why the Board meeting agenda's item 7, regarding access to properties on Reposado Drive in La Habra Heights, is not also to be considered by CTAC, and Executive Director Gullo replied that the issue is a legal one related to the Board's policies, which type of topic is not typically in CTAC's purview.

Vice Chair Francis again thanked former members Natoli, Houser, Chang and Lawrence for their years of service on CTAC.

XIV. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.

There being no further comments, or business to be discussed, Vice Chair Francis adjourned the meeting at 8:13 p.m. The next regularly scheduled meeting date is March 15, 2022.

MEMORANDUM

Meeting Date: March 15, 2022

To: Citizens Technical Advisory Committee

Prepared by: Andrea Gullo, Executive Director

Agenda Item VI. Discussion, receive and file end-of-the-year Authority fiscal year budget 2020-2021 and half year Authority fiscal year budget 2021-22.

Background:

End of the Year Budget 20-21

Attached for your review is the Fiscal Year (FY) 2020-2021 operational expense budget prepared by the Authority's accounting consultant and associated detailed reports prepared by staff.

The FY 2020-2021 Revenue was budgeted for \$1,357,614, and 85% (or \$1,160,139) of the budgeted revenue was received. The shortfall was due to not collecting FY 2020-2021 Los Angeles County Measure A Maintenance and Servicing reimbursements. This is expected to be collected in FY 2021-2022.

The FY 2020-2021 Expenses (Operations) was budgeted for \$1,398,093, and 91% (or \$1,269,133) was spent. Expenditures for mitigation projects totaled \$1,095,313. These mitigation projects are primarily funded on a reimbursement-basis by outside sources. As of June 30, 2021, the Authority's cash balance in the County pool was \$8,558,843, of which \$175,000 was a result of called bonds from the Authority's \$32 million specific portfolio investments (SPI) that had not yet been reinvested at the time.

Lastly, the Board has set aside a \$1,000,000 emergency fund that remains unaffected.

Half Year Budget 21-22

The attached is the Authority's half-year budget report. The budget was approved by the Board in July 2021 in the amount of \$1,618,570 for revenue and \$1,432,276 for expenses. Subsequent to adoption, a budget amendment totaling \$108,850 was recorded to show the budgeted revenues and expenses for the purchase of the mower and additional tree removal services which will be funded with the RMC grant.

As of December 31, 2021, \$390,456 for operations had been expended. The half-year expended amount may seem low because some of the expenses from the past six months were not invoiced before December 31, 2021, such as ranger services and technical services. As with every year, many expenditures will occur within the next six months including ranger services, annual fuel modification, agency insurance, etc.

The revenue received by December 31, 2021 totals \$386,614. Revenues from the County allocations for the current fiscal year for Measure A M&S funding is tenuous depending on which expenditures will qualify under their new grant guidelines adopted last year and again updated this year. It should be noted that a portion of the budget represents estimated amounts the Authority expects to receive related to prior years but no revenue has been received as of the date of this report. At this point in time, it is unknown when these amounts will be received and whether or not they will be received in their entirety.

The beginning cash (not accrual) balance at the start of this fiscal year was \$8.5 million. As of December 31, 2021, the cash balance of agency funds in the County pool was \$7.9 million.

The mitigation restoration budget of the FY 21-22 is \$756,984, and \$255,392 had been expended as of December 31, 2021. These funds are provided by third parties and held as restricted funds.

Recommendation: Receive and file.

Puente Hills Habitat Preservation Authority
 Endowment Provided by the Puente Hills Landfill
 Fiscal Year 2020-21
 Summary Sheet
 End of Year

Beginning Balance in County Pool \$ 13,611,071 \$ 13,611,071

	Approved	Year End
Revenue	\$ 1,357,614	\$ 1,160,139
Expenses		
<i>Annual Operations</i>	1,398,093	1,269,133
Revenue - Operating Expenses	(40,479)	(108,994)
Mitigation projects ⁽¹⁾	1,074,900	1,095,313
Transfers out to Investment Account	(4,000,000)	(3,983,563)
Ending Balance	\$ 8,495,692	\$ 8,423,200

Amount in County Pool ⁽²⁾	8,558,843	As of 6/30/21
Preallocated Amount in County Pool ⁽³⁾	5,071,117	As of 6/30/21
Unrestricted Amount in County Pool ⁽⁴⁾	3,487,726	As of 6/30/21
SPI (Endowment)	32,000,000.00	As of 6/30/21

Notes

1	Annual revenues are not needed to cover these expenses because the funding has already been deposited into the Authority's account. The number shown does not include staff time because it is reflected in operations budget.
2	This amount as of 6/30/21 is from the County's day of balance and does not yet reflect all FY 20/21 expenses/deposits. It also includes principal (\$175,000) from called investments from the agency SPI.
3	SCE Mitigation: \$2,508,292, Brea Power Mitigation: (\$2,009), Breareley: \$263,179, Matrix Mitigation: \$69,086 (\$46,400 Psomas and \$22,686 bobcat study), auto acquisition \$35,000, Olinda Mitigation: \$1,560,003, Monterey Mitigation: \$49,763. Brea 57 Lambert Mitigation: \$569,550. Harbor Mitigation: \$13,599. Interpretation funding \$4,654. Preallocated amount also includes funds needed to cover the FY 20-21 expenses.
4	Includes Olinda access fees \$397,200. Includes Monterey access fees \$300,000. Brea 57/Lambert \$42,000 access fees. All access fees total \$739,200. Also includes \$1,000,000 emergency funds and \$175,000 from called bonds of the SPI. The remaining amount covers the fiscal years unexpended costs that have been incurred and the following fiscal year's operating budget.

FY 2020-21
Annual Operations Expenses
End of Year

FY2020-21 Revenue & Expenses			
	APPROVED FY 20/21 Budget (adjusted as of 11/2020)	Final Fiscal Year End 2021	Actuals % of FY 2021 Budget Rev
Revenue:			
SPI earnings (endowment)	680,000	728,838	107%
M&S, Grants - Other	290,000	5,154	2%
Interest from Treasury Pool Deposits	60,000	66,728	111%
La Habra Heights historic oil	30,000	45,792	153%
MRCA tickets /educational programs	32,500	41,923	129%
Reimbursement of Expense	6,200	12,290	198%
Site Mitigation	-	-	
Donations	-	500	
Miscellaneous - Ongoing	-	-	
Transfer of Mitigation Personnel	30,158	30,158	100%
Transfer of Mitigation Ranger Services	39,756	39,756	100%
Carryover from former Year	189,000	189,000	100%
Total Revenue	1,357,614	1,160,138.61	85%
	FY 20/21 Budget	Final FYE 2021	Actuals % of FY 2021 Budget Spent
Expenses:			
Ranger Services	452,936	420,187	93%
Payroll (Personnel - General Services)	442,019	410,530	93%
Property Management	242,748	211,616	87%
Other Insurance Premiums	62,000	53,842	87%
Legal Services	50,000	70,009	140%
Fiscal Agent Services	32,000	30,000	94%
etc)	22,000	20,912	95%
Treas-Tax Collector Services	16,000	15,613	98%
Office Rent (Building Rentals)	8,058	5,682	71%
Technical	43,850	13,399	31%
Audit Fees	5,517	4,919	89%
Street bond	5,410	5,218	96%
Educational Services	3,645	1,324	36%
Office Supplies-General	3,160	1,904	60%
Printing Services	2,000	781	39%
Signs & Related Supplies	1,600	-	
Automotive Maintenance	1,100	1,886	171%
Permit & License Fees	1,000	-	
Auto Mileage	650	-	
Miscellaneous (GIS, Resr. Misc.)	550	462	84%
Postage	500	156	31%
Education & Training (prof. dev.)	-	-	
Traveling Expense (local meetings)	500	-	
Publications & Legal Notices	400	-	
Auto Service	350	405	116%
Publications & Periodicals	100	290	290%
Memberships	-	-	
Computers	-	-	
Office equipment/ furniture	-	-	
Auto Acquisition	-	-	
Appraisal Services	-	-	
	-	-	
Total Expenses	1,398,093	1,269,133	91%
	(40,479)	(108,994.85)	

FY2020/21 Mitigation Budget
End of Year

Expenses:	Code	APPROVED Annual Budget Amount	Year to Date Actual Costs	Balance
Consultant Services (Mitigation) BREa POWER	3580-1	4,617	6,663.02	(2,045.77)
Consultant Services (Mitigation) SCE	3580-2	513,445	505,701.36	7,743.24
Consultant Services (Mitigation) OLINDA	3580-3	422,275	392,392.08	29,882.44
Consultant Services (Mitigation) MONTEREY	3580-7	16,717	16,716.83	-
Consultant Services (Mitigation-Encroachment) RMX Harbor	3580-8	7,815	8,459.25	(644.50)
Consultant Services (Mitigation) Brea 57/Lambert	3580-9	66,815	47,007.15	19,808.04
Utilities (mitigation) BREa POWER	5222-1	0.00	-	-
Utilities (mitigation) SCE	5222-2	14,988	56,513.33	(41,525.49)
Utilities (mitigation) OLINDA	5222-3	26,000	58,475.49	(32,475.49)
Utilities (mitigation) Brea 57/Lbt	5222-5	2,229	3,384.81	(1,155.58)
Total Expenses		1,074,900.21	1,095,313.32	(20,413.11)

The above costs include staff/ranger

Personnel/Ranger Cost Allocation	FY 20/21
SCE Personnel	22,781
Olinda Personnel	15,309
Monterey Personnel	16,717
Brea 57/Lambert	15,106
	69,914

(See individual project budgets.)

SCE TRTP MITIGATION

Fiscal Year starting July 1

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	* Contracted Total	Estimated
Contracted											
Restoration Contractor**	\$ 736,943.72	\$ 124,849.43	\$ 750,548.33	\$ 387,899.43	\$ 427,344.40	\$ 326,299.41	\$ 195,387.24	\$ 207,400.04	\$ 3,198,437.72	\$ 3,430,840.00	
Land IQ - Exec Plans & surveying	\$ 41,514.88								\$ 41,514.88	\$ 400,000.00	
Land IQ - Restoration Ecologist***	\$ 7,230.00	\$ 53,596.00	\$ 68,216.00	\$ 53,947.00	\$ 66,979.00	\$ 63,319.00	\$ 56,943.00	\$ 52,625.00	\$ 474,734.00	\$ 144,377.00	
S&S Seeds				\$ 156,855.44					\$ 156,855.44	\$ 98,898.00	
Tree of Life	\$ 1,143.00	\$ 1,143.00							\$ 2,286.00	\$ 224,131.60	
Irrigation Water/Utilities****/****	\$ 44,587.76	\$ 44,587.76	\$ 44,587.76	\$ 83,517.28	\$ 60,109.00	\$ 14,987.84			\$ 247,789.64	\$ 152,600.00	
Misc. (fencing, easement, etc.)	\$ 56,860.00								\$ 56,860.00	\$ 155,000.00	
Staff Time	\$ 12,622.07	\$ 12,622.07	\$ 12,622.07	\$ 22,781.20	\$ 22,781.20	\$ 22,781.20	\$ 22,851.26	\$ 23,308.29	\$ 154,216.88	\$ 460,584.60	
Total per fiscal year	\$ 1,067,477.88	\$ 848,892.55	\$ 250,275.26	\$ 1,057,490.12	\$ 537,768.63	\$ 528,432.44	\$ 406,093.67	\$ 270,574.53	\$ 284,653.77	\$ 4,332,694.56	

*From actual contract amounts (including any subsequent change orders or contract deviations)

**Assumes two years of grow-kill cycles and has 1% contingency in contracted total

***Assumes two years of grow-kill cycles

****Contracted total estimate water use multiplied by \$1.96 (La Habra Heights Water District 7/1/2016 Upper Zone Commodity Rate; \$4200 are 2x2" meters @ \$171.28/mo for 12 months)

Fiscal Year starting July 1

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Spent Total [†]	REMAINING (contracted minus spent)
ACTUAL Spent[†]											
Restoration Contractor - Nakae	\$ 704,803.77	\$ 203,831.48	\$ 713,210.40	\$ 362,909.01	\$ 398,767.21	\$ 137,214.00				\$ 2,520,735.87	\$ 677,701.85
Land IQ - Exec Plans & surveying	\$ 41,514.88									\$ 41,514.88	\$ -
Land IQ - Restoration Ecologist	\$ 35,070.25	\$ 17,409.65	\$ 55,537.01	\$ 55,266.64	\$ 59,019.68	\$ 10,409.27				\$ 232,712.50	\$ 242,021.50
S&S Seeds			\$ 3,232.50	\$ 137,406.33		\$ 6,889.22				\$ 147,528.05	\$ 9,327.39
Tree of Life	\$ 1,143.00	\$ 1,348.74								\$ 2,491.74	\$ (205.74)
Irrigation Water/Utilities*	\$ 36,052.59	\$ 14,932.19	\$ 59,672.38	\$ 48,664.69	\$ 57,072.14	\$ 20,129.89				\$ 236,523.88	\$ 11,265.76
Misc. (fencing, easement, etc.)**	\$ 57,192.92	\$ 21,918.50	\$ (57,699.87)	\$ 130.00	\$ 2,815.03	\$ 170.00	\$ 170.00			\$ 24,696.58	\$ 32,163.42
Staff Time	\$ 12,622.07	\$ 12,622.07	\$ 12,622.07	\$ 22,781.20	\$ 22,781.20	\$ 22,781.20	\$ 167,923.16			\$ 83,428.60	\$ 70,788.28
Total per fiscal year	\$ 99,850.80	\$ 811,815.92	\$ 194,328.02	\$ 978,578.19	\$ 492,436.57	\$ 544,699.45	\$ 167,923.16			\$ 3,289,632.10	\$ 1,043,062.46

Total Remaining to Date (funds contracted minus spent to date)

\$ 1,043,062.46

Funds Anticipated to be Contracted

Anticipated Contingency

RESTORATION TOTAL

Access Fee

Funds Provided by Agreement

Total Remaining (Funds provided minus access fee and funds spent on committed contracts)

Funds Anticipated to be Contracted	\$ 4,605,846.60
Anticipated Contingency	\$ 1,024,153.40
RESTORATION TOTAL	\$ 5,630,000.00
Access Fee	\$ 1,270,000.00
Funds Provided by Agreement	\$ 6,900,000.00
Total Remaining (Funds provided minus access fee and funds spent on committed contracts)	\$ 2,340,367.90

Contracted	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	July-Dec 2026	*Proposed	
											Contract/Category	Estimated
											Total	Estimated
Site 1 (11.56 acres HCP)												
Restoration Contractor**		\$ 149,432.00	\$ 32,330.00	\$ 180,351.00	\$ 83,884.00	\$ 82,100.00	\$ 70,791.00	\$ 36,322.00	\$ 28,231.00		\$ 663,441	\$ 830,411
Land IQ - Restoration Ecologist***		\$ 13,702.49	\$ 19,669.76	\$ 21,588.99	\$ 14,205.42	\$ 17,313.74	\$ 13,848.36	\$ 13,731.57	\$ 13,524.15	\$ 4,976.40	\$ 132,561	\$ 109,665
S&S Seeds				\$ 34,468.53							\$ 34,469	\$ 30,492
Irrigation Water/Utilities		\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 10,000.00	\$ 5,060.00					\$ 50,060	\$ 50,060
Misc. (fencing, survey, etc.)											\$ 35,745	\$ 35,745
Staff/ranger Time		\$ 15,019.44	\$ 8,043.39	\$ 8,911.23	\$ 14,022.75	\$ 14,483.28	\$ 14,623.10	\$ 14,384.47	\$ 13,969.04	\$ 13,803.21	\$ 117,260	\$ 117,260
Contingency												\$ 233,563
Admin fee	\$ 5,000.00										\$ 5,000	\$ 5,000
Total per fiscal year	\$ 5,000.00	\$ 188,153.93	\$ 70,043.15	\$ 260,319.75	\$ 122,112.17	\$ 118,957.02	\$ 99,262.46	\$ 64,438.04	\$ 55,724.19	\$ 18,779.61	\$ 1,038,536	\$ 1,412,196
Site 2 (8.3 acres)												
Restoration Contractor**		\$ 114,825.00	\$ 25,215.00	\$ 130,175.00	\$ 62,922.00	\$ 61,864.00	\$ 53,520.00	\$ 27,950.00	\$ 22,138.00		\$ 498,609	\$ 596,229
Land IQ - Restoration Ecologist***		\$ 9,922.49	\$ 14,243.62	\$ 15,633.41	\$ 10,286.69	\$ 12,537.53	\$ 10,028.13	\$ 9,943.55	\$ 9,793.35	\$ 3,603.60	\$ 95,992	\$ 78,738
S&S Seeds				\$ 24,748.16							\$ 24,748	\$ 21,893
Irrigation Water/Utilities		\$ 7,500.00	\$ 7,500.00	\$ 11,000.00	\$ 7,500.00	\$ 2,443.00					\$ 35,943	\$ 35,943
Misc. (fencing, vandalism, etc.)	\$ -										\$ 24,255	\$ 24,255
Staff/ranger Time		\$ 7,193.89	\$ 5,775.10	\$ 6,398.20	\$ 10,068.24	\$ 10,398.90	\$ 10,499.28	\$ 10,327.95	\$ 10,029.67	\$ 9,910.61	\$ 80,602	\$ 80,602
Contingency												\$ 167,696
Admin fee	\$ 5,000.00										\$ 5,000	\$ 5,000
Total per fiscal year	\$ 5,000.00	\$ 139,441.38	\$ 52,733.72	\$ 187,954.77	\$ 90,776.93	\$ 87,243.43	\$ 74,047.41	\$ 48,221.50	\$ 41,961.02	\$ 13,514.21	\$ 765,149	\$ 1,010,357
*From proposed contract amounts and estimates												
**Assumes two years of grow-kill cycles and has 1% contingency in contracted total												
***Assumes two years of grow-kill cycles												

OLINDA OCWR2 Mitigation
 Fiscal Year starting July 1 YEAR TO DATE PAGE 2 OF 2

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	July-Dec. 2026	Spent Total ¹	REMAINING (contracted minus spent)
ACTUAL Spent¹												
Site 1 (11.56 acres HCP)												
Restoration Contractor**	\$ 132,472.24	\$ 32,209.56	\$ 168,951.32	\$ 27,986.76	\$ 4,077.13						\$ 361,619.88	\$ 301,821.12
Land IQ - Restoration Ecologist***	\$ 15,247.27	\$ 9,960.41	\$ 19,037.76	\$ 29,296.48	\$ 4,077.13						\$ 48,322.57	\$ 84,238.31
S&S Seeds	\$ -	\$ 1,580.93	\$ 29,296.48	\$ 33,915.78	\$ 12,355.02						\$ 30,877.41	\$ 3,591.12
Irrigation Water/Utilities	\$ 1,805.58	\$ 5,382.60	\$ 49.30	\$ 49.30	\$ 49.30						\$ 53,458.98	\$ (3,398.98)
Misc. (fencing, survey, etc.)	\$ 20,797.50	\$ 49.30	\$ 49.30	\$ 8,911.23							\$ 20,945.40	\$ 14,800.07
Staff/ranger Time	\$ 15,019.44	\$ 8,043.39	\$ 8,911.23								\$ 31,974.05	\$ 85,285.85
Contingency											\$ 5,000.00	\$ 233,562.52
Admin fee	\$ 5,000.00										\$ 5,000.00	\$ -
Total per fiscal year	\$ 5,000.00	\$ 185,342.03	\$ 57,226.18	\$ 260,161.87	\$ 44,468.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 552,198.29	\$ 486,337.49
Total Remaining to Date (funds contracted minus spent to date)												
Site 2 (8.3 acres)												
Restoration Contractor**	\$ 92,549.90	\$ 27,032.10	\$ 122,089.50	\$ 20,094.30	\$ 2,952.39						\$ 261,765.80	\$ 236,843.20
Land IQ - Restoration Ecologist***	\$ 11,041.12	\$ 7,212.70	\$ 13,785.95	\$ 21,214.69	\$ 8,946.74						\$ 34,992.16	\$ 61,000.21
S&S Seeds	\$ -	\$ 1,144.81	\$ 24,559.71	\$ 35.70	\$ 35.70						\$ 22,359.50	\$ 2,388.66
Irrigation Water/Utilities	\$ 1,307.49	\$ 3,897.74	\$ 35.70	\$ 6,398.20							\$ 38,711.68	\$ (2,768.68)
Misc. (fencing, vandalism, etc.)	\$ -	\$ 35.70	\$ 35.70								\$ 107.10	\$ 24,147.43
Staff/ranger Time	\$ 7,193.89	\$ 10,520.85	\$ 188,083.75								\$ 24,112.93	\$ 56,488.90
Contingency											\$ 5,000.00	\$ 167,696.28
Admin fee	\$ 5,000.00										\$ 5,000.00	\$ -
Total per fiscal year	\$ 5,000.00	\$ 112,092.39	\$ 49,843.90	\$ 188,083.75	\$ 32,029.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 387,049.17	\$ 378,100
Total Remaining to Date (funds contracted minus spent to date)												
Total spent to date (Site 1 + Site 2)											\$ 378,099.73	
Funds Anticipated to be Contracted											\$ 939,247.47	
Anticipated Contingency											\$ -	\$ 2,021,294
RESTORATION TOTAL											\$ -	\$ 401,259
Access Fee											\$ -	\$ 2,422,553
Funds Provided by Agreement											\$ -	\$ 397,200
Total Remaining (Funds provided minus access fee and funds spent on committed contracts)											\$ -	\$ 2,819,753
											\$ -	\$ 1,483,305

¹ SPENT TOTAL DOES NOT INCLUDE RETENTION TO BE BILLED
 **From actual contract amounts (including any subsequent change orders or contract deviations)
 ***Assumes two years of grow-kill cycles and has 1% contingency in contracted total
 ****Assumes two years of grow-kill cycles

Fiscal Year starting July 1

Harbor Blvd Encroachment MITIGATION

Contracted	2018/19	2019/20	2020/21	2021/22	2022/23	* Contracted Total	Estimated
Restoration Contractor**	\$ 16,998.75	\$ 6,353.75	\$ 4,978.75	\$ 1,273.75	\$ 29,605.00	\$ 29,605.00	\$ 29,605.00
Land IQ - Restoration Ecologist	\$ 1,461.00	\$ 5,844.00	\$ 1,461.00	\$ 1,461.00	\$ 11,688.00	\$ 11,688.00	\$ 11,688.00
S&S Seeds***	\$ 704.50	\$ 704.50	\$ -	\$ -	\$ 1,409.00	\$ 1,409.00	\$ 1,409.00
Staff Time	\$ 4,641.80	\$ -	\$ -	\$ -	\$ 4,641.80	\$ 4,641.80	\$ 4,640.00
Total per fiscal year	\$ 6,807.30	\$ 23,547.25	\$ 7,814.75	\$ 6,439.75	\$ 2,734.75	\$ 47,343.80	\$ 47,342.00

*From actual contract amounts (including any subsequent change orders or contract deviations)

**FY 2019/20 includes monies for executing Options 3 & 4 per the proposal. Each FY includes Performance and Payment Bond (\$615 divided by the number of c

***FY 2018/19 deposit on seeds (50%)

Fiscal Year starting July 1

	2018/19	2019/20	2020/21	2021/22	2022/23	Spent Total ^{^^}	REMAINING (contracted minus spent)
**ACTUAL Spent							
Restoration Contractor - Nakae	\$ -	\$ 13,384.50	\$ 6,574.00	\$ 2,637.00	\$ -	\$ 22,595.50	\$ 7,009.50
Land IQ - Restoration Ecologist ¹	\$ -	\$ 5,725.57	\$ 1,885.25	\$ 486.50	\$ -	\$ 8,097.32	\$ 3,590.68
S&S Seeds ²	\$ 763.22	\$ 770.28	\$ -	\$ -	\$ -	\$ 1,533.50	\$ (124.50)
Staff Time	\$ 4,641.80	\$ -	\$ -	\$ -	\$ -	\$ 4,641.80	\$ -
Total per fiscal year	\$ 5,405.02	\$ 19,880.35	\$ 8,459.25	\$ 3,123.50	\$ -	\$ 36,868.12	\$ 10,475.68

Total Remaining to Date (funds provided minus spent to date)

^^SPENT TOTAL DOES NOT INCLUDE RETENTION TO BE BILLED FOR CURRENT FY

¹ Time for FY 18/19 was billed in FY 19/20

² Budgeted amount excluded taxes and shipping costs

Funds Anticipated to be Contracted	\$ 42,702.00
Anticipated Contingency	\$ -
RESTORATION TOTAL	\$ 42,702.00
Staff/legal services fee	\$ 4,640.00
Funds Provided by Agreement	\$ 47,342.00

Habitat Authority
Brea Power In-Lieu Mitigation Restoration Phase 2 (0.5 ac CSS)
Tracking of Expenditures

PHASE 2

Fiscal Year starting July 1

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021 †	2021-2022	Contracted Total
Contracted										
Nakae*	\$ 15,635.00	\$ 16,371.00	\$ 5,340.00	\$ 2,080.00	\$ 1,440.00	\$ 1,675.00				\$ 42,541.00
New Fields (Earthworks)*	\$ 6,879.65	\$ 6,897.15	\$ 5,684.25	\$ 7,836.20	\$ 7,815.20	\$ 7,373.10	\$ 9,927.65			\$ 52,413.20
S&S Seeds*										\$ -
Tree of Life*		\$ 7,500.00	\$ 7,500.00	\$ 5,000.00						\$ -
Irrigation Water/Utilities			\$ 10,000.00							\$ 20,000.00
Easement Mapping										\$ 10,000.00
Other (weeding, fencing, etc.)										\$ -
Total per fiscal year	\$ 22,514.65	\$ 30,768.15	\$ 28,524.25	\$ 14,916.20	\$ 9,255.20	\$ 9,048.10	\$ 9,927.65	\$ -	\$ -	\$ 124,954.20

*Estimated FY from SOW from original cost estimate

Fiscal Year starting July 1

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020 ‡	2020-2021 †	2021-2022	Spent Total	REMAINING (contracted minus spent)
**ACTUAL Spent											
Nakae**	\$ 15,327.00	\$ 10,031.50	\$ 5,955.00	\$ 4,225.00	\$ 1,920.00	\$ 1,390.00	\$ 4,030.00	\$ 850.00		\$ 43,728.50	\$ (1,187.50)
Land IQ (New Fields/Earthworks)	\$ 11,687.66	\$ 3,123.93	\$ 9,710.07	\$ 3,349.94	\$ 10,459.09	\$ 6,611.15		\$ 4,512.27		\$ 49,454.11	\$ 2,959.09
S&S Seeds	\$ 1,316.85									\$ 1,316.85	\$ (1,316.85)
Tree of Life										\$ -	\$ -
Irrigation Water/Utilities***		\$ 3,946.73	\$ 2,899.32	\$ 2,793.28	\$ 1,559.36					\$ 11,198.69	\$ 8,801.31
Easement Mapping		\$ 3,476.00								\$ 3,476.00	\$ 6,524.00
Other (weeding, fencing)										\$ -	\$ -
Total per fiscal year	\$ 15,327.00	\$ 23,036.01	\$ 16,501.66	\$ 16,834.39	\$ 8,063.22	\$ 13,408.45	\$ 10,641.15	\$ 5,362.27	\$ -	\$ 109,174.15	\$ 15,780.05

Funds Provided by Agreement

Access Fee & Admin Fee - Phase 1 (10k access) & 2 (10k access \$5k admin)

Funds Committed to Phase 1 Contracts

Funds Committed to Phase 2 Contracts

Contingency Fund (funds provided minus Access/Admin fee & funds committed to contracts)

Total Remaining (Funds Provided minus Access Fee & Remaining Funds from Committed Contracts)

EXCESS FUNDS WERE PREVIOUSLY INVESTED INTO THE AGENCY ENDOWMENT -

**Does not include retention amount (to be paid later as a separate invoice), but does include performance & payment bonds

ACTUAL REMAINING FUNDS TO DATE

\$ 310,867.00

\$ 25,000.00

\$ 85,115.33

\$ 124,954.20

\$ 75,797.47

\$ 97,319.28

\$ 0

***Irrigation hooked up to Ridgewood Mitigation site in October 2010 and lumped onto same bill as OCWR site because used same meter. However, OCWR was not irrigated after November 2010 (except for small areas in January 2012). As of 3/4/2014 started tracking water use with this Project under Phase 1 thru FY2014/15 - as of FY 2015/16 started tracking water under Phase II

†Additional year of site maintenance (weeding) deemed necessary. Fifth year report and Quantitative monitoring deferred until spring 2020-2021 so budgeted amount split between FY 19-20 and 20-21 for Land IQ

‡ Includes \$1,200 change order from Nakae for work done in 2014 but not invoiced until FY19-20 (Tree of Life plant container propagation)

NOTE: Costs for each fiscal year consider the date that the payment request was submitted by the Habitat Authority, not the date of the invoice submitted by the contractor

Fiscal Year starting July 1

Brea 57 Lambert MITIGATION

Contracted	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027	* Contracted Total	Estimated
Restoration Contractor**	\$ 45,600.00	\$ 18,120.00	\$ 72,830.00	\$ 23,810.00	\$ 19,750.00	\$ 16,800.00	\$ 9,150.00	\$ 18,600.00	\$ -	\$ 224,660.00	\$ 213,150.00
Land IQ - Restoration Ecologist***	\$ 23,015.75	\$ 18,589.04	\$ 15,428.94	\$ 11,360.63	\$ 17,352.90	\$ 14,651.34	\$ 14,344.02	\$ 14,476.12	\$ 5,993.20	\$ 135,211.94	\$ 135,212.00
Irrigation Water/Utilities****	\$ 1,857.69	\$ 2,229.23	\$ 3,557.24	\$ 4,550.00	\$ 1,895.83					\$ 14,090.00	\$ 14,100.00
Misc. (fencing, easement, etc.)	\$ 4,400.00	\$ 15,000.00								\$ 19,400.00	\$ 50,000.00
Staff Time	\$ 18,718.15	\$ 15,106.15	\$ 20,554.32	\$ 19,938.16	\$ 19,955.90	\$ 20,132.06	\$ 20,421.82	\$ 19,729.49	\$ 17,447.15	\$ 172,003.19	\$ 172,003.19
Total per fiscal year	\$ 93,591.59	\$ 69,044.42	\$ 112,370.50	\$ 59,658.79	\$ 58,954.64	\$ 51,583.40	\$ 43,915.84	\$ 52,805.61	\$ 23,440.35	\$ 565,365.13	\$ 584,465.19

*From actual contract amounts (including any subsequent change orders or contract deviations)
 **Assumes two years of grow-kill cycles; includes 6% contingency, S&S Seed and Tree of Life costs; contracted amount higher than estimated based on final Habitat Restoration Plan specifications
 ***Assumes two years of grow-kill cycles and includes 6% contingency for FY 2019/20 and 2020/21 dependent upon herbicide restrictions
 ****Estimated FY from water budget estimate provided by Nakae (see 'Irrigation calcs' tab)

Fiscal Year starting July 1

** ACTUAL Spent	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027	Spent Total†	REMAINING (contracted minus spent)
Restoration Contractor - Nakae	\$ 40,482.30	\$ 11,368.00	\$ 2,507.40							\$ 54,357.70	\$ 170,302.30
Land IQ - Restoration Ecologist	\$ 16,328.92	\$ 6,070.50	\$ 2,305.20							\$ 24,704.62	\$ 110,507.32
Irrigation Water/Utilities*	\$ 776.39	\$ 4,162.43	\$ 2,314.57							\$ 7,253.40	\$ 6,836.60
Misc. (fencing, easement, etc.)**	\$ 4,400.00	\$ 14,395.00								\$ 18,795.00	\$ 605.00
Staff Time	\$ 18,718.15	\$ 15,106.15								\$ 33,824.30	\$ 138,178.89
Total per fiscal year	\$ 80,705.76	\$ 51,102.08								\$ 131,807.85	\$ 433,557.29

Total Remaining to Date (funds contracted minus spent to date)

*SPENT TOTAL DOES NOT INCLUDE RETENTION TO BE BILLED FOR CURRENT FY

Funds Anticipated to be Contracted	\$ 584,465.00
Anticipated Contingency	\$ 116,893.00
RESTORATION TOTAL	\$ 701,358.00
Access Fee	\$ 42,000.00
Funds Provided by Agreement	\$ 743,358.00
Total Remaining (Funds provided minus access fee and funds spent on committed contracts)	\$ 569,550.15

MEMORANDUM

Meeting Date: March 15, 2022
To: Citizens Technical Advisory Committee
Prepared by: Andrea Gullo, Executive Director

Agenda Item VII. Discussion and possible action regarding a) receive and file the survey findings related to local funding measure, b) recommendation to the Board of Directors regarding direction on moving forward with a funding measure, and c) recommendation to the Board regarding approval of a non-bid contract with SCI Consulting Group for services to facilitate a funding measure in the amount of \$55,500 or \$80,000 dependent on the mechanism.

Background:

Approved at the Authority's October 2020 Board meeting was a contract with consultant, SCI Consulting Group, that included tasks for a funding measure feasibility and public opinion research survey.

The first step was the initial research, data analysis, and planning for the communities within the Puente Hills area. The proposed research areas included the Cities of Whittier and La Habra Heights; the Workman Mill area; and the communities of Hacienda Heights and Rowland Heights. The analysis identified approximately 50,000 parcels and 114,000 potential registered voters.

The next step was to conduct a public opinion survey, which has been completed. The surveys were conducted by mail to mimic any future special tax election process. The respondent sample was drawn from the universe of potential registered voters through a stratified random selection process.

Based on the financial analysis of the Authority's ongoing and future needs, staff, the Board subcommittee and the consultant decided to test two rates for different levels of service. This resulted in two separate, yet simultaneous surveys. The basic survey proposed rate of \$14 would generate approximately \$714,000 for services including continuing fire prevention services, restoring ranger patrols for fire and safety patrols, and maintaining and protection natural lands. The enhanced survey proposed rate of \$19 would generate approximately \$969,000 for services in the basic initiative, as well as maintaining and restoring the native environment.

The surveys also included eight to ten questions about projects or issues that might affect how a voter would view a ballot initiative. Respondents were asked whether a project or issue would cause them to support (or oppose) the initiative. Respondents were also invited to write in any other comments. Finally, the surveys were accompanied by an information sheet that explained why the survey was being conducted, and that the Authority needed their help in determining the best path forward on these important community issues.

The surveys were mailed on January 14, 2022 and were due back by February 26, 2022. A total of 10,000 surveys were mailed (5,000 for each proposed rate), and 619 were returned in time to be included in the results. The return rate of 6.2% is typical for mailed and online surveys in Los Angeles County. The survey results will be discussed further at the meeting.

With input from the survey results, the Authority Board may or may not choose to move forward with a special tax measure. Several important items for consideration if the Board wishes to move forward include the optimal tax mechanism (Community Facilities District (CFD) or traditional special tax); specific tax methodology and services funded; components of the tax (e.g. CPI adjustment mechanism, expiration date, etc.); election materials; and informational outreach.

The CFD is a very common type of special tax mechanism. A CFD is a flexible and stout funding mechanism that can be implemented and administered easily and efficiently. The approximate cost for the CFD formation or special tax measure, assistance with election materials, and informational outreach is approximately \$55,500 - \$80,000, which does not include costs for the balloting by the Registrar of Voters. At the time this staff report was written, technical clarity on the funding mechanism was being analyzed, and is expected to be clarified by the time of the meeting.

Should the Board decide to move forward with a funding mechanism, attached are relevant portions of proposals from SCI for the two different approaches, \$55,500 for the special tax only (option 1) and \$80,000 using the CFD formation (option 2).

According to Section 3 of the Authority's Purchasing Policies, the Board can authorize non-bid contracts for services if, in part, prior experience and/or professional qualifications have proven that a particular service is more satisfactory or economical for Authority purposes. SCI is recommended as a non-bid contract because the proposed contractor is known to possess the needed experience and qualifications as they have successfully created several CFDs for another local park agency, and is the most satisfactory for Habitat Authority purposes.

Attached is a tentative timeline for a CFD formation. The timeline for the special taxing option without a CFD is similar. Also attached is a map of the proposed taxable area. More information will be provided at the meeting.

Fiscal Impact:

The fiscal impact is either \$55,500 or \$80,000, plus costs unknown at this time from the Registrar of Voters which could be between \$250,000 - \$500,000. This will be further discussed at the meeting.

Recommendation

Recommend to the Board that it take appropriate actions to move forward with a local funding measure.

SCOPE OF WORK

The purpose of this Scope of Work is to detail the responsibilities SCI Consulting Group would provide for the Puente Hills Habitat Preservation Authority.

DEFINITIONS:

- Authority: The Puente Hills Habitat Preservation Authority and Staff.
BOARD: The Authority Governing Board.
SPECIAL TAX: The proposed special taxes for fire prevention and maintenance of local natural lands.
SCI: SCI Consulting Group, and any and all employees and sub-contractors.

SCOPE OF WORK:

Based upon our current understanding of the Authority financial needs, we propose the following scope of work:

Special Tax Analysis and Planning

1. Review the Authority's annual budget and other related financial documents.
2. Assist the Authority in preparing the budgets.
3. Determine the amount of special tax needed to ensure sufficient funding to meet the Authority's goals.
4. Provide a rational basis for the special tax.
5. Prepare a Boundary Map depicting the precise boundaries of the special tax area.

Assistance with Election Materials

1. Provide the County Elections Department with GIS maps of the areas proposed for the measure and assist the Elections Department as needed with preparing the voter rolls.
2. Assist with the preparation of the draft election resolution, ballot question, full ballot text, and elections materials.
3. Provide the elections materials to the County Elections Department, the Authority, and its legal counsel, for review and commentary.
4. Prepare draft resolutions, notices and other materials and documents required or recommended. Such documents shall be finalized in conjunction with the Authority's legal counsel.

Informational Outreach / Stakeholder Outreach Services

1. As necessary, assist with the presentation and review of the proposed special tax details to the participating registered voters, landowners and other stakeholders.

2. As necessary, prepare and present additional financial information and analysis, attend meetings and assist in discussions with registered voters, landowners and other stakeholders regarding the proposed special tax.
3. Provide strategic guidance to the Authority on identifying and engaging stakeholders and implementing the informational outreach approaches.
4. In close collaboration with the Authority, evaluate the proposed services and improvements, stakeholders and overall messaging and project objectives.
5. Make recommendations on the appropriate information outreach and strategies. Recommendations may incorporate findings and information from the survey conducted previously within the proposed special tax.
6. Assist with the development of printed materials and other informational items, message delivery options, public informational outreach strategies and media interaction.

Annual Administration

1. Determine the taxable and nontaxable parcels in the special tax area, and on a parcel-by-parcel basis, calculate and verify the proposed specific tax amount for each parcel and prepare the preliminary tax roll to be used by the Authority as a basis for the annual budget.
2. Prepare any needed resolutions and staff reports for the special tax.
3. Attend Authority Board meetings as needed, including those at which the resolution is approved.
4. Finalize the Tax Roll, other documents and supporting materials.
5. Prepare the final Tax Rolls for the special tax and submit them to the County Auditor/Tax Collector for inclusion on the upcoming fiscal year tax bills.
6. Complete and file the annual Financial Transactions Reporting with the State Controller's Office within 7 months after the close of each fiscal year.
7. After the first year of collection of the Taxes, prepare an annual Special Tax Report, and file it with the Authority by January 1 after the close of the fiscal year.
8. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
9. Throughout the fiscal year, research and, if necessary, revise any taxes which we find to be based upon incorrect information being used to apply the special tax methodology. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if at all.)

Optional: Post-Election Notification Postcards

1. Prepare and mail a notice of new parcel tax to the owner of parcels affected by the tax, if that owner does not reside within the District, in accordance with Government Code 54930.

FEE SCHEDULE

SPECIAL TAX ANALYSIS AND ELECTION MATERIALS

1. Compensation for Special Tax Analysis and Planning shall be a fixed fee amount of \$5,000. Payment shall be due and payable upon submittal of the preliminary Public Hearing Report.
2. Compensation for Assistance with Election Materials shall be a fixed fee amount of \$20,500 and shall include up to two meetings. Payment shall be due and payable upon submittal of the election documents to the County Elections Department.
3. Compensation for Educational Outreach Services shall be a fixed fee amount of \$25,000 due upon conclusion of the Election.
4. Incidental costs incurred by SCI for the purchase of property or statistical data, travel and other out-of-pocket expenses incurred in performing the scope of work shall be reimbursed at actual cost, not to exceed \$5,000 without prior authorization from the Authority.
5. Optional: Post-Election Notification Postcards required for Fiscal Year 2023-24, \$1.50 per postcard.
6. The tasks included in this proposal are for the special tax election.

SPECIAL TAX ANNUAL ADMINISTRATION

If SCI administers both the proposed special tax, SCI shall be compensated for the performance of the Scope of Work as follows:

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>FY 26-27</u>
Annual Levy Administration	\$ 35,000	\$ 32,000	\$ 32,960	\$ 33,949
Maximum Direct Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Total Contract Authorization	<u>\$ 36,500</u>	<u>\$ 33,500</u>	<u>\$ 34,460</u>	<u>\$ 35,449</u>
<i>Due on August 15 of FY</i>	\$ 17,000	\$ 17,500	\$ 17,000	\$ 17,500
<i>Remainder due on January 31 of FY</i>				

1. The annual administration includes one meeting with the Authority, as needed. Any additional meetings shall be billed at the rate of \$1,500 per person per meeting.
2. In the event that the Authority elects to request optional, additive scope of work, SCI will work with the Authority to negotiate compensation for these additional tasks, and execute an Addendum to the agreement for these additional services.

3. If the Authority desires to extend the term of this agreement, the fee amount for each additional year will be the amount of the last fiscal year shown above, increased annually by 3%.
4. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the Authority with total cost not to exceed \$1,500 per year, without prior authorization from the Authority.

It is important to note that all costs associated with the special tax election and annual administration of the special tax may be paid from the special tax proceeds.

SCOPE OF WORK

The purpose of this Scope of Work is to detail the responsibilities SCI Consulting Group would provide for the Puente Hills Habitat Preservation Authority.

DEFINITIONS:

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 CFD: The proposed Community Facilities District special taxes for fire prevention and maintenance of local natural lands.
 SCI: SCI Consulting Group, and any and all employees and sub-contractors.

SCOPE OF WORK:

Based upon our current understanding of the Authority financial needs, we propose the following scope of work:

Special Tax Analysis and Planning

1. Review the Authority's annual budget and other related financial documents.
2. Assist the Authority in preparing the budgets for the CFD.
3. Determine the amount of special tax needed to ensure sufficient funding to meet the Authority's goals.
4. Provide a rational basis for the method of apportionment of special tax for the proposed CFD.
5. Prepare a preliminary Public Hearing Report ("Report") which shall summarize the purpose of the CFD, the affected properties, costs, special tax rates, the Rate and Method of Apportionment of Special Tax ("RMA"), description of services and facilities to be financed by the CFD and other information.
6. Review the preliminary Report with the Authority and incorporate any proposed changes to finalize the Report.

CFD Formation Proceedings

1. Finalize the RMA and the Description of Services and Facilities to be financed by the CFD ("Services and Facilities") with Authority staff and legal counsel as necessary,
2. Prepare preliminary Local Goals and Policies for the CFD ("Policies").
3. Prepare a CFD Boundary Map depicting the precise boundaries of the CFD and identifying the properties included in the CFD.
4. Prepare all documents required for the CFD formation proceedings including resolutions, agenda reports, the Notice of Public Hearing, Notice of Special Tax Lien and Ordinance to Levy the Special Tax, and review them with Authority staff and legal counsel, as necessary.
5. Coordinate the publication of the Notice of the Public Hearing for the proposed CFD.

6. Assist the Authority with the presentation of the proposed CFD process during the formation proceedings before the Board of Directors.

Assistance with Election Materials

1. Provide the County Elections Department with GIS maps of the areas proposed for the measure and assist the Elections Department as needed with preparing the voter rolls.
2. Assist with the preparation of the draft election resolution, ballot question, full ballot text, and elections materials.
3. Provide the elections materials to the County Elections Department, the Authority, and its legal counsel, for review and commentary.
4. Prepare draft resolutions, notices and other materials and documents required or recommended for the proposed CFD taxes. Such documents shall be finalized in conjunction with the Authority's legal counsel.

Informational Outreach / Stakeholder Outreach Services

1. As necessary, assist with the presentation and review of the proposed CFD details to the participating registered voters, landowners and other stakeholders.
2. As necessary, prepare and present additional financial information and analysis, attend meetings and assist in discussions with registered voters, landowners and other stakeholders regarding the proposed CFD.
3. Provide strategic guidance to the Authority on identifying and engaging stakeholders and implementing the informational outreach approaches.
4. In close collaboration with the Authority, evaluate the proposed services and improvements, stakeholders and overall messaging and project objectives.
5. Make recommendations on the appropriate information outreach and strategies. Recommendations may incorporate findings and information from the survey conducted previously within the proposed CFD.
6. Assist with the development of printed materials and other informational items, message delivery options, public informational outreach strategies and media interaction.

Annual Administration

1. Determine the taxable and nontaxable parcels in the CFD, and on a parcel-by-parcel basis, calculate and verify the proposed specific tax amount for each parcel and prepare the preliminary tax roll to be used by the Authority as a basis for the annual budget.
2. Prepare any needed resolutions and staff reports for the CFD Tax.
3. Prepare and assist with the publication of any notices for the continuation of the CFD Taxes, if needed.
4. Attend Authority Board meetings as needed, including those at which the resolution is approved.
5. Finalize the Tax Roll, other documents and supporting materials.

6. Prepare the final Tax Rolls for the CFD Taxes and submit them to the County Auditor/Tax Collector for inclusion on the upcoming fiscal year tax bills.
7. Complete and file the annual Financial Transactions Reporting with the State Controller's Office within 7 months after the close of each fiscal year.
8. After the first year of collection of the Taxes, prepare an annual CFD Special Tax Report, and file it with the Authority by January 1 after the close of the fiscal year.
9. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
10. Throughout the fiscal year, research and, if necessary, revise any taxes which we find to be based upon incorrect information being used to apply the CFD Tax methodology. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if at all.)

Optional: Post-Election Notification Postcards

1. Prepare and mail a notice of new parcel tax to the owner of parcels affected by the tax, if that owner does not reside within the District, in accordance with Government Code 54930.

FEE SCHEDULE

CFD FORMATION

1. Compensation for Special Tax Analysis and Planning shall be a fixed fee amount of \$5,000. Payment shall be due and payable upon submittal of the preliminary Public Hearing Report.
2. Compensation for CFD Formation Proceedings shall be a fixed fee amount of \$24,500 and shall include up to three meetings. Payment shall be due and payable upon submittal of the CFD formation documents.
3. Compensation for Assistance with Election Materials shall be a fixed fee amount of \$20,500 and shall include up to two meetings. Payment shall be due and payable upon submittal of the CFD formation documents.
4. Compensation for Educational Outreach Services shall be a fixed fee amount of \$25,000 due upon conclusion of the Election.
5. Incidental costs incurred by SCI for the purchase of property or statistical data, travel and other out-of-pocket expenses incurred in performing the scope of work shall be reimbursed at actual cost, not to exceed \$5,000 without prior authorization from the Authority.
6. Optional: Post-Election Notification Postcards required for Fiscal Year 2023-24, \$1.50 per postcard.
7. The tasks included in this proposal are for the initial formation of the CFD.

CFD ANNUAL ADMINISTRATION

If SCI administers both the proposed special tax, SCI shall be compensated for the performance of the Scope of Work as follows:

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>FY 26-27</u>
Annual Levy Administration	\$ 35,000	\$ 32,000	\$ 32,960	\$ 33,949
Maximum Direct Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Total Contract Authorization	<u>\$ 36,500</u>	<u>\$ 33,500</u>	<u>\$ 34,460</u>	<u>\$ 35,449</u>
<i>Due on August 15 of FY</i>	\$ 17,000	\$ 17,500	\$ 17,000	\$ 17,500
<i>Remainder due on January 31 of FY</i>				

1. The annual administration includes one meeting with the Authority, as needed. Any additional meetings shall be billed at the rate of \$1,500 per person per meeting.
2. In the event that the Authority elects to request optional, additive scope of work, SCI will work with the Authority to negotiate compensation for these additional tasks, and execute an Addendum to the agreement for these additional services.

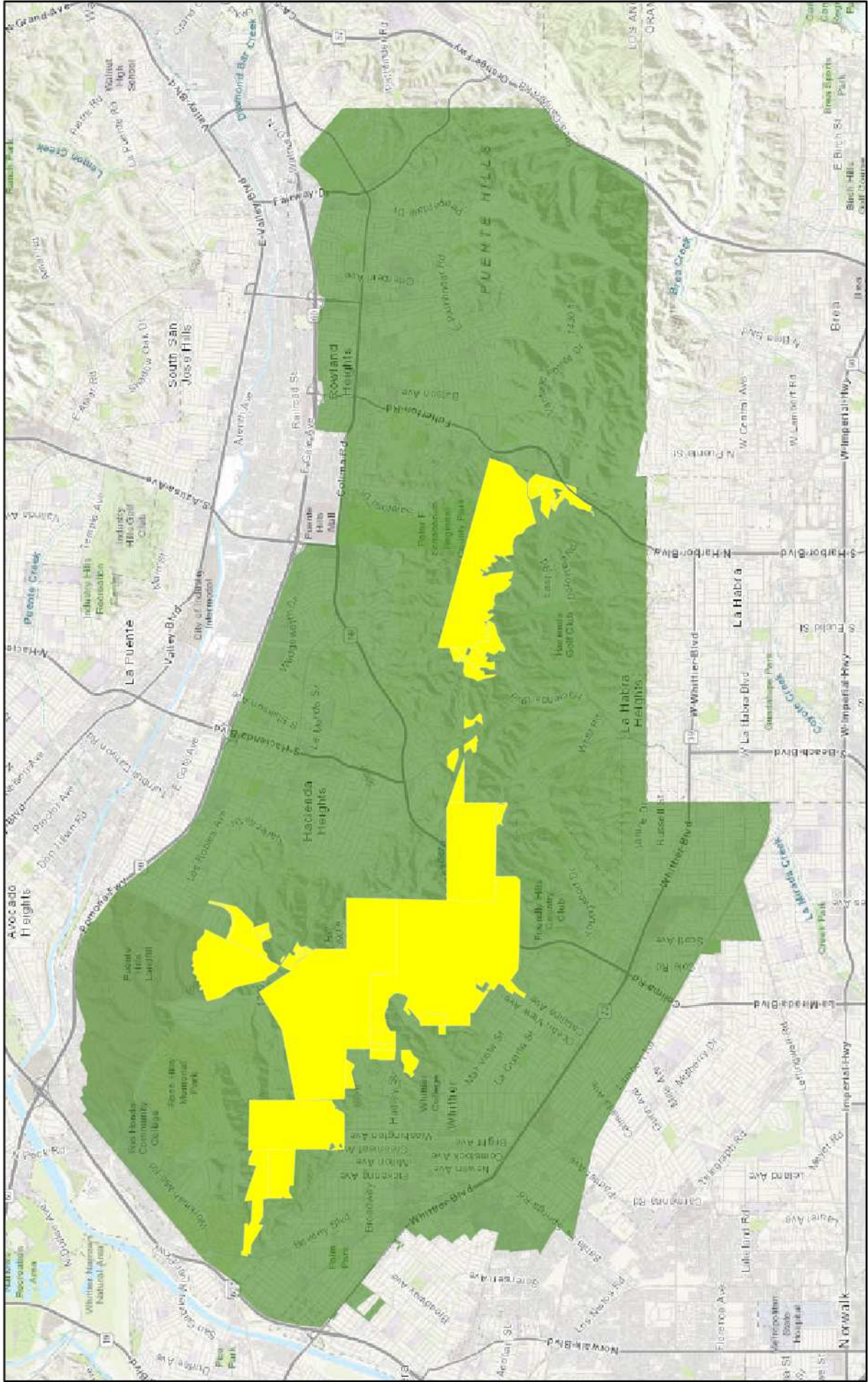
3. If the Authority desires to extend the term of this agreement, the fee amount for each additional year will be the amount of the last fiscal year shown above, increased annually by 3%.
4. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the Authority with total cost not to exceed \$1,500 per year, without prior authorization from the Authority.

It is important to note that all costs associated with the formation and annual administration of the CFD may be paid from the CFD proceeds.

Puente Hills Habitat Preservation Authority
Proposed Timeline for CFD Formation and Nov 2022 Election

CFD Formation/Balloting Tasks	
Prepare CFD formation documents: Local Goals and Policies, RMA, boundary map, and facilities/services list	March/April
Outreach & Ballot Measure Planning	March/April
First Board Action: Initial CFD documents & Resolution of Intention <i>(Special meeting to meet the 30 day min between Res of Intention and Res of Formation board meetings) November special board meeting; May or June Board meeting for Nov election</i>	April 21, 2022
Submit Map to ROV for precincts	May 12, 2022
Second Board Action: Public Hearing; Resolution of Formation & Resolution Ordering Election and Requesting Consolidation <i>(must be 30 days after Res of Intent but not more than 60; minimum 90 days prior to election)</i>	June 16, 2022
Ballot text & Resolution calling for election to ROV <i>(a Friday at least 88 days prior to election)</i>	August 12, 2022
<i>Election Day</i>	<i>November 08, 2022</i>
*Third Board Action: Adopt Resolution Certifying Election Results; Introduce Ordinance Levying the Special Tax <i>First Reading of the Ordinance (Special Meeting)</i>	December 15, 2022
Adopt Ordinance and Resolution levying the CFD Tax	January 19, 2023
Submission of boundary map, resolutions, and special tax levies to the County Auditor's for inclusion on property tax bills	August 10, 2023
First Special Tax Disbursement	December 2023

Puente Hills Habitat Preservation Authority: Proposed Boundary



1:105,808



3/8/2022

Yellow Puente Hills HPA Land Owned/Managed

Green Proposed Boundary



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Franklin Canyon Park
2600 Franklin Canyon Drive
Beverly Hills, California 90210
Phone (310) 858-7272 Fax (310) 858-7212

January 31, 2022

Puente Hills Habitat Preservation Authority Ranger Services Activities for January 2022

- Continued general patrol for: providing visitor information, identifying hazardous conditions and correcting illegal activity.
- Continued general maintenance for: graffiti removal, vandalism repair, litter and dumping removal, fence and gate repairs, sign installations and repairs and trail maintenance.
- Met with Habitat Authority staff regarding fuel modification bids for mechanical work.
- Attended the Puente Hills Habitat Preservation Authority (Habitat Authority) Board meeting and the Citizens Technical Advisory Committee meeting.
- Participated in our ranger monthly management meeting.
- Attended the monthly Habitat Authority Volunteer meeting.
- Continue monitoring the contractors installing the Heli-hydrant at the Diaz Property in La Habra Heights. The Heli-hydrant tank has been installed.
- Responded to a fire on the Rose Hills property above the Spyglass estates. The fire did not reach Habitat Authority property.
- Picked up dumping including:
 - Debris at Arroyo San Miguel.
 - Debris along Colima Road.
- Continue to notify the Habitat Authority staff of all unsuccessful animal road crossings that are observed at or near Habitat Authority property. During the month of January the following animal was observed.
 - Coyote on Colima Rd.
- Continue to monitor the Harbor underpass. No activity to report.
- Met with Gas Company regarding gas line repairs in front of Sycamore Canyon.

- Continue to pick up dog defecation at all the trailheads.
- Cleaned up large graffiti in the tunnel under Colima Road.
- Checked on fallen eucalyptus trees at the end of San Lucas in Arroyo Pescadero.
- Discovered damage to the water lines at the Hacienda Hills Trailhead along the service road.
- Discovered a new encroachment on Skyline Drive. Continue working with the owner to resolve it.
- Discovered an encroachment on Gotera Drive. It has been resolved.
- Met with contractor to remove weeds below the Spyglass estates.
- Discovered information about an E-Bike class in Turnbull Canyon. Unable to locate. The class has been discontinued.
- Continue to patrol the SCE, Brea 57 site and Monterey mitigation sites in Powder Canyon and the Olinda site in Arroyo San Miguel.
- Dealt with various violations including:
 - In the Preserve after hours at Sycamore Canyon, Hacienda Hills, Powder Cyn., Hellman Park and Arroyo Pescadero.
 - Parking violations at Arroyo Pescadero, Hacienda Hills Trailhead, Sycamore Canyon and Ford property.
 - Dogs in Sycamore Canyon
 - Hikers in Turnbull Canyon and Powder Canyon after rain.
 - Loud music in the Hacienda Hills and Arroyo Pescadero.
 - Smoking at Arroyo Pescadero.
 - Marijuana in Turnbull Canyon.
 - Alcohol in Turnbull Canyon.
 - Warn and advise electric bikes in Turnbull Canyon, Powder Canyon and Hacienda Hills.
 - Dogs off leash in the Hacienda Hills and Powder Canyon.
 - Bikes in Arroyo Pescadero.
 - Bikes in Powder Canyon and Turnbull Canyon after hours.
- Due to safety concerns and overcrowding at the Turnbull Canyon entrance this summer we worked with the owner of the property and Whittier Police Dept. to secure the vacant lot that is next to the entrance. We had to re-secure the chain once in January.
- Continue monitoring the surveillance cameras at various trailheads in attempt to catch the vehicle break-in perpetrators. We are also coordinating with

- Whittier Police and L.A. County Sheriff.
- Continue to contact the Los Angeles County Department of Street Maintenance regarding the graffiti along Turnbull Canyon Road.
- Continue to check and re-post trail closure signs and rope-fence at unauthorized trails and restoration areas in Turnbull Canyon, Worsham Canyon, Powder Canyon and Hellman Park.
- Continue to conduct perimeter patrols of all property for fence damage, illegal access points, rope swings, and encroachments.
- Received several calls during the month of January to our 24-hour ranger emergency services number including:
 - Caller reporting people above Grande Vista with fireworks.
 - Reporting a water leak at the Hacienda Hills Trailhead.
 - Reporting 4 people jumping the fence at the Hacienda Hills Trailhead after hours.
 - Reporting fireworks at Fullerton/ East Road.
 - Hiker with 2 small girls in the Hacienda Hills concerned that they won't make it to the trailhead before closing.
 - Reporting seeing someone sleeping in the restroom at Sycamore Canyon.
 - Call from Whittier Police regarding motorcycle in Hellman Park.
 - Call from resident in La Habra Heights regarding new gate he wants to install.
 - Caller reporting motorcycles, homeless and hikers in Hellman Park.
 - Hiker locked in at Sycamore Canyon.
 - Reporting dogs in Sycamore Canyon.
 - Reporting a vehicle in the parking lot at Hellman Park.
 - Reporting a large eucalyptus tree fell in his backyard.
 - Caller inquiring if he can ride his motorcycle in Powder Canyon.
- Continue to work closely with Executive Director Andrea Gullo on various projects and assignments as requested.

If you have any questions, or would like any additional information, please feel free to contact me anytime. Thank you.

Sincerely,

K E Hughes

Kenn Hughes
Deputy Chief Ranger

MEMORANDUM

Meeting Date: March 15, 2022

To: Citizens Technical Advisory Committee

Prepared by: Michelle Mariscal, Ecologist

Through: Andrea Gullo, Executive Director

Agenda Item: **IX. Receive and file an update on the completed Ridgewood/Brea Power Phase II Coastal Sage Scrub Mitigation Site.**

Background:

In February 2010, the Authority entered into an agreement with Broadrock Renewables (formerly known as Ridgewood or Brea Power; currently known as EDL Energy), subsequently amended on August 10, 2010 and August 29, 2011, that involved restoring 1 acre of coastal sage scrub within the Preserve on City of Whittier-owned property to satisfy compensatory mitigation obligations as result of impacts of the Olinda Alpha Landfill Gas-to-Energy facility in Brea. The restoration was implemented in two phases to accommodate amended acreage for landfill project impacts. In 2011, the first phase of the mitigation project was installed; it received sign-off from the regulatory agencies in February 2017 certifying that the site had met established performance standards set forth in the project's Habitat Restoration Plan.

In 2015, the second phase of the project (0.5 acres) was installed and a conservation easement, granted by the City of Whittier to the Authority, was recorded in November 2016. The contracted ecological consulting firm, Land IQ, prepared the fifth annual report documenting the establishment of the mitigation site, meeting established performance standards, which the Authority submitted to the regulatory agencies in October 2021 with a request for project sign-off. In January 2022, Authority staff coordinated a site visit with the California Department of Fish and Wildlife (CDFW) and United States Fish and Wildlife Service (USFWS) staff, at which time they were pleased with the success of the site. On March 1, Authority staff received a joint sign-off letter from CDFW and USFWS confirming that all mitigation terms and conditions have been met and that both agencies deemed the mitigation successful. Therefore, there are no further monitoring obligations related to this site. The project is completed.

Fiscal Impact:

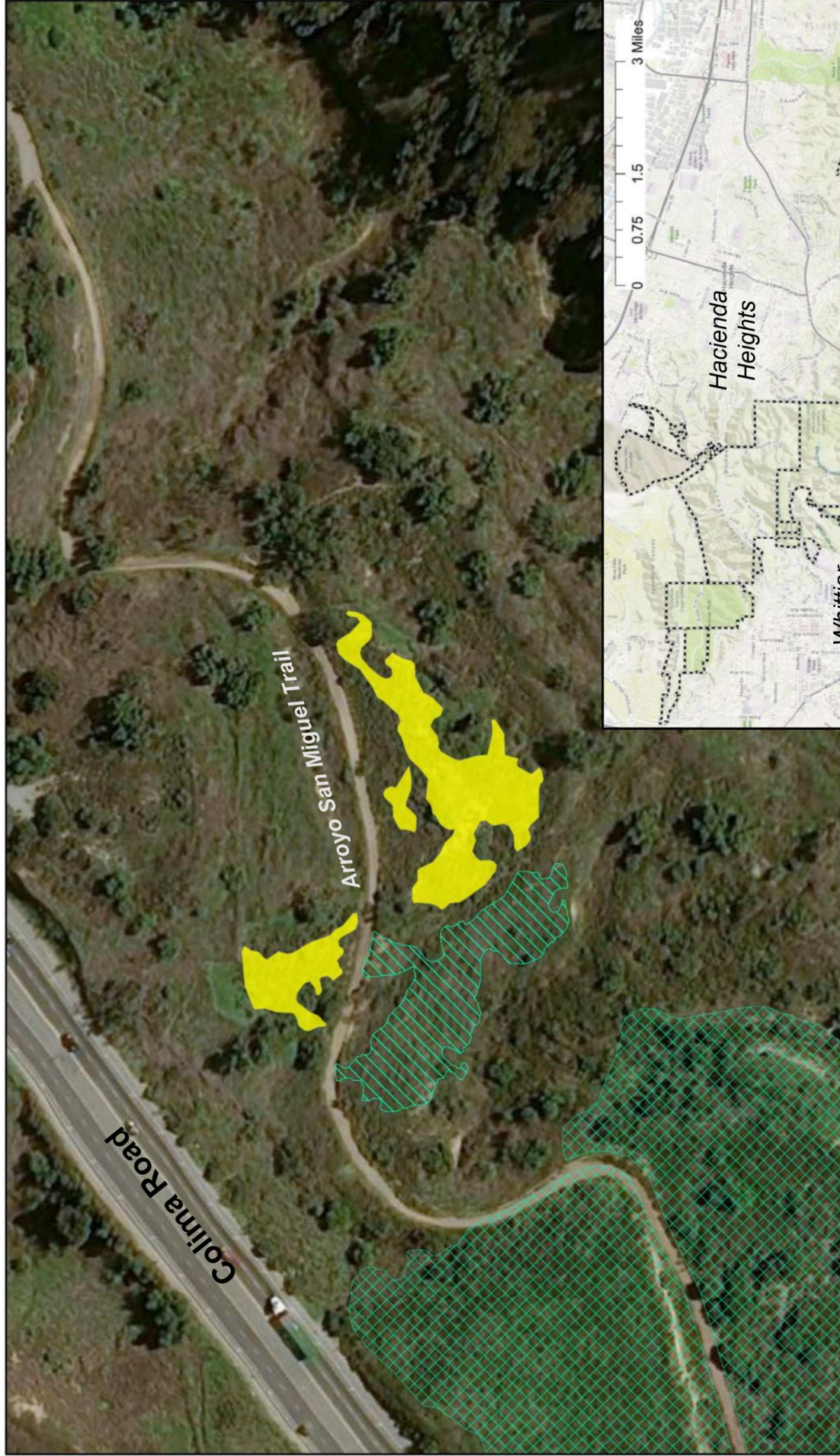
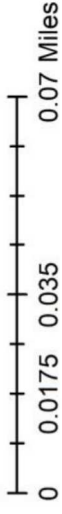
Costs for this mitigation project remained within the anticipated budget. The Authority received \$310,867 from Broadrock Renewables to complete both phases of the project

which included a \$25,000 Authority Access and Administration fee and contingency funds for unforeseen risks and liabilities. Remaining funds were previously invested in the Habitat Authority endowment portfolio. There was no long-term endowment established for management of this mitigation project; management of the site will be the ongoing responsibility of the Habitat Authority.





Recommendation:

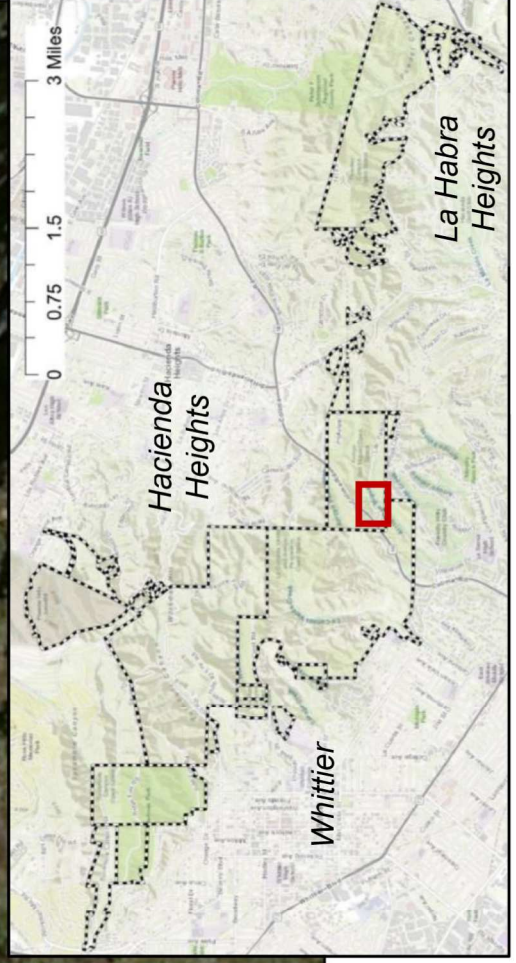
That the Committee receive and file.

Item IX. Exhibit 1 – Ridgewood/Brea Power Phase II mitigation site map
with adjacent restoration areas



Legend

-  Puente Hills Preserve boundary
-  Ridgewood/Brea Power Mitigation Site- Phase II (0.5 ac)
-  Ridgewood/Brea Power Mitigation Site- Phase I (0.5 ac)
-  OCWR Mitigation Site (15 ac)



Item IX. Exhibit 2

Before and after photos of the Ridgewood/Brea Power Phase II mitigation restoration site



Pre-Restoration March 2014



Post Planting/Seeding After the 4th Year of Establishment April 2019



Post Planting/Seeding After the 6th Year of Establishment April 2021

Additional Materials



Puente Hills Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

February 23, 2022

Charles Lawrence
11832 N. Circle Drive
Whittier, California 90601

Dear Chuck,

Thank you for your very generous service as a member of the Citizens Technical Advisory Committee (CTAC).

For the past 8 years, we have greatly valued your volunteer time and contributions to the Habitat Authority's causes and mission! You have been a champion for these local hills and are a great example for others in our local communities. Your initial contribution towards the conversation of tipping fees was instrumental with the formation of this agency.

Thank you again! Your volunteerism, support and dedication over these many years has helped the Habitat Authority with its continued efforts in preserving the local hills for wildlife and providing quality recreational opportunities for people. You will always be a part of the Habitat Authority family, and we hope to continue our collaborations in the future.

Sincerely,

Ivan Sulic
Chair, Board of Directors

cc: Board of Directors
CTAC

Ex-councilman to fill vacated seat

Retired firefighter Roy Francis, who served for 8 years, replaces Jane Williams, who resigned

February 17, 2022

By Mike Sprague

msprague@scng.com

After deadlocking 2-2 Monday on filling a La Habra Heights City Council vacancy, the four members came together after more than an hour of debate Wednesday to elect former Councilman Roy Francis.

The vacancy was created when Councilwoman Jane Williams resigned, effective Jan. 10.

Francis, a retired firefighter, served on the La Habra Heights council from 2011-19. He was elected on a 4-0 vote after it appeared the council was deadlocked again. "For the goodness of the city, I will reconsider and change," said Councilman Brian Bergman, who with Mayor Dennis Laherty had supported John Pespisa, a manager for Southern California Edison and a reserve deputy sheriff. Francis, who didn't apply until Wednesday before the 3 p.m. meeting in a letter, offered to fill the seat and said he wouldn't run in November.

Councilman Norm Zezula, who nominated Francis, said that with the arrest of Timothy Peel, assistant fire chief for La Habra Heights on suspicion of impersonating a police officer and felony false imprisonment, someone like Francis is needed.

"We need somebody who understands our Fire Department and has the ability to bring consensus," said Zezula, who with Councilman Carey Klingfus supported Francis. "He was a former chief and a fire captain for Pasadena Fire Department," Zezula said of Francis. "He spent eight years on the City Council. Is there anybody who doubts that Roy can work with everybody and bring people together?"

Bergman said he supported Pespisa because of his background as a manager for Southern California Edison and a reserve deputy.

"He's got 35 years in good positions. He's run things," Bergman said. "He's been a regulator and in personnel. He will make good decisions. I don't expect him to be with me. This guy's an excellent guy."

Monday, Zezula voted with Klingfus for four different candidates.

Laherty and Bergman supported two different candidates, including Pespisa.