

**BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Endowment Provided by the Puente Hills Landfill**

The regular meeting of the Board of Directors, February 16, 2023 at 3:00 p.m. will take place remotely in accordance with Government Code section 54953(e) *et seq.* (AB 361) and Resolution 2023-01, adopted by the Board on January 19, 2023. Members of the public can observe and participate in the meeting as follows:

Via video (Zoom) by joining at this address: <https://us02web.zoom.us/j/81288405362>
Meeting ID: 812 8840 5362

- Or- Phone by joining at these numbers: +1 669 444 9171, +1 669 900 6833
Find your local number: <https://us02web.zoom.us/j/81288405362>

PUBLIC COMMENTS: Members of the public may provide electronic comments by 3:00 pm on Wednesday, February 15, 2023 before the meeting to info@HabitatAuthority.org. Please label the email in the subject heading as “Public Comments”. Public comments may also be verbally heard during item #1 of the meeting.

Agency	Director	Alternate
County of Los Angeles	SULIC, Chair	YOKOMIZO
City of Whittier	MARTINEZ	MARTINEZ
Hacienda Heights Improvement Association	Vacant	YIP
Sanitation Districts of Los Angeles County	FERRANTE, Vice Chair	Vacant

The Puente Hills Habitat Preservation Authority is a public entity established pursuant to the Joint Exercise of Powers Act by agreement with the City of Whittier, County of Los Angeles, and Los Angeles County Sanitation Districts. Questions about any agenda items can be directed to Andrea Gullo, Executive Director, at 562.945.9003.

72 hours prior to Board of Directors meetings, the entire Board of Directors agenda package is available for review, along with any meeting-related writings or documents provided to a majority of the Board members after distribution of the agenda package, at www.HabitatAuthority.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, including auxiliary aids or services, please call Andrea Gullo at 562.945.9003 at least 48 hours prior to meeting.

Pursuant to Section 54954 of the Government Code the Puente Hills Habitat Preservation Authority (Authority), a Regular Meeting of the Board of Directors of the Authority will be held at the call of the Chair of the Authority at the above time and place for the purpose of:

1. Receipt of Public Comments. Members of the public may address the Board of Directors on any topic within the jurisdiction of the Habitat Authority, or any item shown on the agenda.
2. Report by Authority’s Citizens Technical Advisory Committee.

3. Consent Calendar:
 - a. Approval of Authority Regular Meeting Minutes of January 19, 2023.
 - b. Approval allowing all written resolutions attached to staff reports to be read by title only and waiving further reading.
 - c. Board adoption of Authority Resolution No. 2023-02 A Resolution of the Board of Directors of the Puente Hills Habitat Preservation Authority Proclaiming a Local Emergency Persists and Re-Authorizing the Use of Remote Teleconference Meeting Procedures by the Board of Directors and All Standing Committees of the Authority, as authorized by Government Code Section 54953(e) et seq., for the Period of February 16, 2023, through March 18, 2023.
 - d. Receive and file Receipts and Disbursements for the Authority for the quarter ending December 31, 2022, as submitted by the Los Angeles County Department of Auditor-Controller.
 - e. Receive and file the Authority's Portfolio Earnings Reports and Custom by Instrument Type for January 2023 prepared by the County of Los Angeles Treasurer and Tax Collector.
4. Discussion and possible action regarding in-person meetings and teleconferencing rules under the Brown Act as the COVID-19 state of emergency ends on February 28, 2023.
5. Discussion and possible adoption of Board resolution 2023-03 Authorizing the Executive Director to Apply for and Enter into Grant Agreement with State of California, Department of Forestry and Fire Protection for Puente Hills Fuels Reduction II Project, and any other required grant related documents.
6. Discussion and possible action amending Authority budget to accommodate roof repairs on Authority property in La Habra Heights, in the amount of \$15,000.
7. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8239-045-902 and 8239-047-902. Negotiations for an access easement over the property. Negotiating parties include Board Chair, Executive Director, and Coast Community College. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
8. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8267-014-904, 8267-014-906 commonly known as the Diaz/Old Coach property and APN 8266-002-901, Powder Canyon. 1) Negotiations for an easement over approximately 1/10th of an acre of the property for heli-hydrant easement, and 2) Negotiations regarding La Habra Road vacation and a portion to be dedicated to the City of La Habra Heights for a fire access easement. Negotiating parties include Board Chair or Vice Chair, Executive Director, and City of La Habra Heights. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
9. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8266-002-901 and 8269-003-900. Negotiating parties include Board Chair, Executive Director, and Rowland

Notice and Agenda Regular Meeting

Thursday, February 16, 2023, 3:00 p.m.

Water District. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)

10. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8267-017-900, 8267-017-905, 8267-017 906, and 8267-018-909 located along Harbor Boulevard. Negotiations for RMX Resources LLC., to Quitclaim to Habitat Authority all its rights, title, and interest and reserve easement for certain rights and pipelines. Negotiating parties include Board Chair or Vice Chair, Executive Director, Los Angeles County, and RMX Resources, LLC. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
11. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8126-001-902 & 8126-001-903 in Sycamore Canyon. Negotiations for an easement over a portion of the property. Negotiating parties include Board Chair, Executive Director, and possible purchasing party. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
12. Board Members' statements, responses, questions or directions to staff, and Executive Director's comments.
13. Adjournment and announcement of next meeting.

DRAFT Minutes of Regular Meeting – January 19, 2023
BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Held via video conference and teleconference

This meeting took place remotely in accordance with Government Code section 54953(e) *et seq.* (AB 361). Members of the public could observe and participate in the meeting as follows:

Via video (Zoom) and telephonically at this address: : <https://us02web.zoom.us/j/83988647672>

- or- Phone at these numbers: +1 669 444 9171, +1 669 900 6833, Meeting ID: 839 8864 7672

At approximately 3:00 p.m., the meeting was called to order and a roll call was taken.

From Hacienda Heights Improvement Association:

Present: Andrea Yip, Alternate Director

From Sanitation Districts of Los Angeles County:

Present: Robert Ferrante, Vice Chair

From City of Whittier:

Present: Councilmember Jessica Martinez, Director

From County of Los Angeles

Present: Ivan Sulic, Chair

Authority representatives present:

Lauren Yokomizo, Board Alternate Director

Andrea Gullo, Authority Executive Director

Michelle Mariscal, Ecologist

Kenn Hughes, Deputy Chief Ranger, Mountains Recreation and Conservation
Authority (MRCA)

Elena Gerli, Esq., Aleshire & Wynder LLP, Authority Counsel

1. RECEIPT OF PUBLIC COMMENTS. Members of the public may address the Board of Directors on any topic within the jurisdiction of the Habitat Authority, or any item shown on the agenda.

Gina Natoli of Hacienda Heights commented that she met and thanked Assemblymember Calderon for her support of the Habitat Authority.

Claire Schlotterbeck, Executive Director of Hills For Everyone, made comments about her organization's efforts to address and concerns regarding Orange County Public Work's proposed road widening project at Brea Canyon Road. Among other comments, she says this project threatens to severe the Puente Chino Hills Wildlife Corridor. She encouraged the Board to take action regarding this project.

Gina Natoli made comments regarding the Brea Canyon Road widening project, and supported the Authority's draft letter opposing the project. She made comments regarding pond turtles and proposed mitigation for their impacts.

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BOARD OF DIRECTORS
PUEENTE HILLS HABITAT PRESERVATION AUTHORITY

2. ELECTIONS OF CHAIR AND VICE CHAIR.

Vice Chair Ferrante motioned to nominate Vice Chair Ferrante to continue as Vice Chair, and Chair Sulic to continue as Chair. Member Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

3. CONSENT CALENDAR:

- a. Approval of Authority Regular Meeting Minutes of December 15, 2022.**
- b. Approval allowing all written resolutions attached to staff reports to be read by title only and waiving further reading.**
- c. Board adoption of Authority Resolution No. 2023-01 A Resolution of the Board of Directors of the Puente Hills Habitat Preservation Authority Proclaiming a Local Emergency and Authorizing the Transition to Use Remote Teleconference Meeting Procedures by the Board of Directors and All Standing Committees of the Authority, as authorized by Government Code Section 54953(e) *et seq.*, for the Initial Period of January 19, 2023, through February 17, 2023.**
- d. Receive and file the Authority’s Portfolio Earnings Reports and Custom by Instrument Type for December 2022 prepared by the County of Los Angeles Treasurer and Tax Collector.**

Director Martinez motioned to approve, adopt and receive and file items a through d. Vice Chair Ferrante seconded this motion, and in a roll call vote the motion passed unanimously.

4. PRESENTATION, DISCUSSION, RECEIVE AND FILE OF NOVEMBER AND DECEMBER 2022 MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) RANGER REPORTS.

Deputy Chief Ranger Kenn Hughes, MRCA, provided a presentation and update regarding the ranger reports. He responded to questions from the Board.

5. PUBLIC HEARING: DISCUSSION, SECOND READING AND APPROVAL, TO BE READ BY TITLE ONLY AND FURTHER READING WAIVED, OF ORDINANCE NO. 2022-01, AN ORDINANCE OF THE PUEENTE HILLS HABITAT PRESERVATION AUTHORITY ADOPTING BY REFERENCE THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY PARK ORDINANCE ESTABLISHING PARK RULES AND REGULATIONS AND PRESCRIBING THE PUNISHMENT FOR VIOLATION THEREOF, AS AMENDED, ADOPTING AMENDMENTS THERETO, AND ADOPTING THE PENALTY SECTIONS THERETO.

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The hearing opened at 3:25 p.m. Executive Director Gullo provided a report to the Board on the item. Counsel Gerli stated that the ordinance is the same as the MRCA’s except that it prohibits the use of electric bikes on the Authority trails. Executive Director Gullo informed the Board that excessive insurance premiums prohibit the allowance of electronic bikes on Authority properties. No public comments were provided regarding this matter. The public hearing closed at 3:29 p.m.

Director Martinez motioned to adopt by title only and waive further reading of Ordinance No. 2022-01, An Ordinance of the Puente Hills Habitat Preservation Authority Adopting By Reference The Mountains Recreation and Conservation Authority Park Ordinance Establishing Park Rules and Regulations and Prescribing the Punishment for Violation Thereof, As Amended, Adopting Amendments Thereto, and Adopting the Penalty Sections Thereto. Vice Chair Ferrante seconded this motion, and in a roll call vote the motion passed unanimously.

6. DISCUSSION AND POSSIBLE APPROVAL OF RECOMMENDATIONS FROM SUPERVISOR SOLIS FOR APPOINTMENT OF BRYAN COREAS FOR A FOUR-YEAR TERM ENDING YEAR 2027 AND GABRIEL MONARES FOR A TERM ENDING 2025 FOR MEMBERSHIP ON THE AUTHORITY’S CITIZENS ADVISORY COMMITTEE.

Vice Chair Ferrante motioned to approve appointment of Bryan Coreas and Gabriel Monares to the Authority’s Advisory Committee. Director Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

7. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY COMMENTS ON DRAFT ENVIRONMENTAL IMPACT REPORT (EIR NO. 628) FOR THE BREA BOULEVARD CORRIDOR IMPROVEMENT PROJECT SCH # 2017051005.

Ecologist Mariscal provided a presentation and report on this item. Executive Director Gullo provided additional information. There was discussion.

Director Martinez left the meeting. At this time a ten-minute break was taken. Chair Sulic was replaced by Alternate Director Yokomizo.

Alternate Director Yip motioned to continue the item. Alternate Director Yokomizo seconded this motion, and in a roll call vote the motion passed unanimously.

8. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY REQUEST FOR STATE FINANCIAL ASSISTANCE FOR WILDFIRE PREVENTION AND MANAGEMENT OF AGENCY PROPERTIES.

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PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Executive Director Gullo provided a report regarding a request to the state for financial assistance with operations, outdoor education programming, early warning wildfire cameras, ranger services, maintenance and general assistance.

Alternate Director Yokomizo motioned to authorize Executive Director Gullo to work with Chair Sulic to submit letter to the state asking for financial assistance. Alternate Director Yip seconded this motion, and in a roll call vote the motion passed unanimously.

- 9. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBERS 8239-045-902 AND 8239-047-902. NEGOTIATIONS FOR AN ACCESS EASEMENT OVER THE PROPERTY. NEGOTIATING PARTIES INCLUDE BOARD CHAIR, EXECUTIVE DIRECTOR, AND COAST COMMUNITY COLLEGE. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)**

At approximately 4:25 p.m. Vice Chair Ferrante moved to continue discussion of items 9 through 13 in Closed Session.

- 10. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBERS 8267-014-904, 8267-014-906 COMMONLY KNOWN AS THE DIAZ/OLD COACH PROPERTY AND APN 8266-002-901, POWDER CANYON. 1) NEGOTIATIONS FOR AN EASEMENT OVER APPROXIMATELY 1/10TH OF AN ACRE OF THE PROPERTY FOR HELI-HYDRANT EASEMENT, AND 2) NEGOTIATIONS REGARDING LA HABRA ROAD VACATION AND A PORTION TO BE DEDICATED TO THE CITY OF LA HABRA HEIGHTS FOR A FIRE ACCESS EASEMENT. NEGOTIATING PARTIES INCLUDE BOARD CHAIR OR VICE CHAIR, EXECUTIVE DIRECTOR, AND CITY OF LA HABRA HEIGHTS. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)**
- 11. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBERS 8266-002-901 AND 8269-003-900. NEGOTIATING PARTIES INCLUDE BOARD CHAIR, EXECUTIVE DIRECTOR, AND ROWLAND WATER DISTRICT. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)**
- 12. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBERS 8267-017-900, 8267-017-905, 8267-017 906, AND 8267-018-909 LOCATED ALONG HARBOR BOULEVARD. NEGOTIATIONS FOR RMX RESOURCES LLC., TO QUITCLAIM TO HABITAT AUTHORITY ALL ITS RIGHTS, TITLE, AND INTEREST AND RESERVE EASEMENT FOR CERTAIN RIGHTS AND PIPELINES. NEGOTIATING PARTIES INCLUDE BOARD CHAIR OR VICE CHAIR, EXECUTIVE**

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DIRECTOR, LOS ANGELES COUNTY, AND RMX RESOURCES, LLC. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)

- 13. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBERS 8126-001-902 & 8126-001-903 IN SYCAMORE CANYON. NEGOTIATIONS FOR AN EASEMENT OVER A PORTION OF THE PROPERTY. NEGOTIATING PARTIES INCLUDE BOARD CHAIR, EXECUTIVE DIRECTOR, AND POSSIBLE PURCHASING PARTY. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)**

At 5:10 p.m. Vice Chair Ferrante moved to end the Closed Session and the Open Session recommenced.

Authority Counsel Elena Gerli announced that items 9, 11 and 13 were discussed and no reportable action was taken, and items 10 and 12 were not discussed.

- 14. BOARD MEMBERS' STATEMENTS, RESPONSES, QUESTIONS OR DIRECTIONS TO STAFF, AND EXECUTIVE DIRECTOR'S COMMENTS.**

Comments were provided by the Board Members. The topic of how to conduct future in-person and virtual Board meetings was raised. Comments were provided by the Executive Director regarding the Authority's representation at Hacienda Heights Improvement Association's anniversary event.

- 15. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.**

There being no further comments, or business to be discussed, Vice Chair Ferrante announced the next meeting and adjourned the meeting at 5:20 p.m.

Approved:

Ivan Sulic, Board Chair

Andrea Gullo, Acting Board Secretary

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: February 16, 2023

To: Board Members

From: Andrea Gullo, Executive Director 

Subject: Agenda Item No. 3c) Board adoption of Authority Resolution No. 2023-02 A Resolution of the Board of Directors of the Puente Hills Habitat Preservation Authority Proclaiming a Local Emergency Persists and Re-Authorizing the Use of Remote Teleconference Meeting Procedures by the Board of Directors and All Standing Committees of the Authority, as authorized by Government Code Section 54953(e) et seq., for the Period of February 16, 2023, through March 18, 2023.

Recommendation:

That the Board adopt the attached resolution, 2023-02.

Background:

The attached resolution is provided for your consideration to be in compliance with Assembly Bill 361 which was signed into law on September 16, 2021 and made effective on October 1, 2021. AB 361 allows continued remote teleconference meetings without traditional Brown Act compliance, provided certain findings can be made related to the ongoing state of emergency and subject to adherence to certain new noticing and public participation requirements.

No later than 30 days after teleconferencing for the first time under AB 361 rules, and every 30 days thereafter, the Board must adopt a resolution making the required findings of necessity to continue conducting public meetings remotely in reliance on AB 361 and affirming the measures in place to allow remote public comments by the public.

It has been approximately 29 days from the adoption of the Authority's 2023-01 resolution which was approved at the last Board meeting on January 19, 2023 and valid through February 17, 2023, so the attached is a new initial resolution extending the timeframe for virtual meetings possibly through March 18, 2023.

**Puente Hills Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill**

Resolution No. 2023-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY PROCLAIMING A LOCAL EMERGENCY PERSISTS AND RE-AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE BOARD OF DIRECTORS AND ALL STANDING COMMITTEES FOR THE PERIOD February 16, 2023 THROUGH NO LATER THAN MARCH 18, 2023, AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(E) *ET SEQ.*

WHEREAS, the Puente Hills Habitat Preservation Authority (the “Authority”) is committed to preserving and nurturing public access, transparency, observation and participation in meetings of the Board of Directors (the “Board”) and each of its standing committees; and

WHEREAS, all meetings of the Board and standing committees are open and public, as required by the Ralph M. Brown Act, codified in Government Code sections 54950 *et seq.*, so that any member of the public may attend, participate, and observe the Board and standing committees conduct their business; and

WHEREAS, the Brown Act, as amended by Assembly Bill 361 (2021), codified in Government Code sections 54953(e) *et seq.*, allows for remote teleconferencing observation and participation in meetings by members of a legislative body and members of the public, without compliance with the requirements of Government Code section 54953(b)(3) regarding teleconferencing, subject to the existence of certain conditions; and

WHEREAS, the initial required condition is that the meeting is held during a state of emergency that has been declared by the Governor pursuant to the California Emergency Services Act at Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the Authority, caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, pursuant to Government Code section 8625, Governor Newsom declared the existence of a state of emergency for the State of California, which includes area within the jurisdictional boundaries of the Authority, in response to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, also on March 4, 2020, the County of Los Angeles followed suit and declared the existence of a state of emergency for the County of Los Angeles; and

WHEREAS, Government Code section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing; or, the legislative body of the Authority finds that meeting in person would present imminent risk to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2023-01 on January 19, 2023, finding that the requisite conditions exist for the Board and all standing committees of the Authority to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e) *et seq.*; and

WHEREAS, as a condition of extending the use of the remote teleconference meeting procedures provided in Government Code section 54953(e), the Board must reconsider the circumstances of the state of emergency, and as of the date of this Resolution, the Board has done so; and

WHEREAS, a state of emergency persists, as initially identified and described by the Governor in the proclamation of the existence of a state of emergency for the State of California in response to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19) issued on March 4, 2020, pursuant to Government Code section 8625; and

WHEREAS, State of California and Los Angeles County Department of Public Health officials continue to impose or recommend measures to promote social distancing, as reflected by (without limitation) current State and County Public Health Officer Orders and related orders and guidance; and

WHEREAS, the Board hereby finds that the emergency conditions persist in the Authority, such that meeting in person for the meetings of the Board and standing committees of the Authority would present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance; and

WHEREAS, the Board hereby finds that the state of emergency due to the COVID-19 virus and the conditions related thereto has caused, and will continue to cause, conditions of extreme peril to the safety of persons within the Authority that are likely to be beyond the control of services, personnel, equipment, and facilities of the Authority, and thereby reaffirms, reauthorizes, and continues the existence of a local emergency and ratifies state and local orders for social distancing; and

WHEREAS, the Board hereby finds that, as a consequence of the local emergency persisting and the imposed or recommended social distancing measures, the Board and standing committees of the Authority shall conduct their meetings without compliance with Government Code section 54953(b)(3), and shall instead comply with the remote teleconference meeting requirements as authorized by Government Code section 54953(e) *et seq.*; and

WHEREAS, the Board affirms that it will allow for observation and participation by Board Members, Advisory Committee Members and the public via video and/or telephone, in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, California Governor Gavin Newsom has indicated the COVID-19 state of emergency may be rescinded effective March 1, 2023. In the event the state of emergency is rescinded, this Resolution shall be valid only through February 28, 2023.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY FINDS, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The Board hereby reconsiders the conditions of the state of emergency as proclaimed by the Governor, the existence of emergency conditions in the Authority, and reaffirms, reauthorizes, and continues the existence of a local emergency throughout the Authority.

Section 3. The Board finds that holding the meetings of the Board and standing committees of the Authority in person continues to present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance, as required by Government Code section 54953(e) *et seq.*

Section 4. Further, the Board finds that the State of California and Los Angeles County Department of Public Health officials continue to impose or recommend measures to promote social distancing; and

Section 5. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including, continuing to conduct open and public meetings remotely in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act, for all Board meetings and all standing committee meetings of the Authority.

Section 6. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 18, 2023, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board and standing committees of the Authority may continue to meet remotely, without compliance with Government Code section 54953(b)(3), but otherwise as permitted by Government Code section 54953(e) *et seq.* or (ii) the date the COVID-19 state of emergency is no longer effective.

Section 7. Should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 8. The Board Secretary shall certify to the adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED at the Regular Meeting of the Board of Directors of the Puente Hills Habitat Preservation Authority duly held on 16th day of February, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair, Board of Directors, Ivan Sulic

ATTEST:

Secretary, Marlyn Barajas



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

ACCOUNTING DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-3682

ARLENE BARRERA
AUDITOR-CONTROLLER

OSCAR VALDEZ
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

ROBERT G. CAMPBELL
KAREN LOQUET
CONNIE YEE

February 2, 2023

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Ave, First Floor
Whittier, CA 90602

Dear Ms. Gullo:

Attached is the Statement of Receipts and Disbursements for the Puente Hills Habitat Preservation Authority for the quarter ended December 31, 2022.

If you have any questions, please contact Jung Son at (213) 974-8327.

Very truly yours,

Arlene Barrera
Auditor-Controller

Rachelle
Anema

Digitally signed by
Rachelle Anema
Date: 2023.02.02
13:29:54 -08'00'

Rachelle Anema
Division Chief

AB:OV:CY:RA:EW:JS:CD:cI

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\PUENTE HILLS LANDFILL\FY22-23\FY23 QtrlyStrmt PHHPA\Qtrly Letter_FY23_2nd Qtr_Puente.docx

Attachment

c: Jeremy Freelove, Los Angeles County Sanitation District

**LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
2ND QUARTER OCTOBER 1, 2022 THRU DECEMBER 31, 2022**

Fund V80

Cash Balance, September 30, 2022

\$ 7,609,352.29

Receipts:

Description	Req. No	Unit No	Rev / Obj Code	Record Date	Amount	
Interests:						
INTEREST ALLOCATION FOR THE MONTH ENDING September 30, 2022		53874	8605	10/01/22	8,609.16	
INTEREST ALLOCATION FOR THE MONTH ENDING October 31, 2022		53874	8605	11/01/22	11,707.06	
INTEREST ALLOCATION FOR THE MONTH ENDING November 30, 2022		53874	8605	12/01/22	11,719.74	
Total Interests:						\$ 32,035.96
Other Revenues:						
MATRIX OIL CORP		53874	8363	10/25/22	7,122.79	
MATRIX OIL CORP		53874	8363	12/06/22	6,393.99	
MATRIX OIL CORP		53874	8363	12/14/22	6,156.52	
						19,673.30
Total Receipts:						<u>51,709.26</u>
Total Cash Balance and Receipts						\$ 7,661,061.55

Disbursements:

Vendor Payments:

AT&T MOBILITY II LLC	2023-032	53874	5222	10/07/22	176.52
SAN GABRIEL VALLEY WATER COMPANY	2023-033	53874	5222	10/07/22	220.27
SAN GABRIEL VALLEY WATER COMPANY	2023-034	53880	5222	10/07/22	220.27
STATE FARM	2023-035	53874	2302	10/07/22	818.04
ICON TECH	2023-036	53874	3580	10/07/22	226.65
ALESHIRE & WYNDER LLP	2023-038	53874	3717	10/07/22	6,200.65
LAND IQ, LLC	2023-039	53879	3580	10/07/22	720.38
LAND IQ, LLC	2023-043	53874	3580	10/07/22	5,992.50
LAND IQ, LLC	2023-044	53880	3580	10/07/22	1,714.25
LAND IQ, LLC	2023-045	53881	3580	10/07/22	1,458.75
PSOMAS	2023-040	53874	3580	10/07/22	6,780.00
MDJ MANAGEMENT LLC	2023-041	53874	3580	10/11/22	80,927.08
NAKAE & ASSOCIATES, INC	2023-037	53874	3580	10/17/22	1,008.00
NAKAE & ASSOCIATES, INC	2023-037	53883	3580	10/17/22	24,800.74
SUBURBAN WATER SYSTEMS	2023-047	53874	5222	10/26/22	91.66
AT&T MOBILITY II LLC	2023-049	53874	5222	10/26/22	175.82
LA HABRA HEIGHTS CO WATER DISTRICT	2023-051	53879	5222	10/26/22	370.38
LA HABRA HEIGHTS CO WATER DISTRICT	2023-051	53881	5222	10/26/22	185.19
LA HABRA HEIGHTS CO WATER DISTRICT	2023-052	53879	5222	10/26/22	555.57
LA HABRA HEIGHTS CO WATER DISTRICT	2023-053	53874	5222	10/26/22	158.76
CITY OF LA HABRA HEIGHTS	2023-054	53874	5992	10/26/22	5,501.40
NAKAE & ASSOCIATES, INC	2023-055	53881	3580	10/26/22	9,156.15
NAKAE & ASSOCIATES, INC	2023-056	53879	3580	10/26/22	42,411.60
CITY OF WHITTIER, PUBLIC WORKS DEPT	2023-048	53874	5222	10/26/22	426.01
CITY OF WHITTIER, PUBLIC WORKS DEPT	2023-050	53874	5222	10/26/22	744.54
CITY OF WHITTIER	2023-058	53874	3587	10/26/22	29,758.14
CITY OF WHITTIER	2023-058	53882	3587	10/26/22	2,082.97
CITY OF WHITTIER	2023-058	53883	3587	10/26/22	441.58
LAND IQ, LLC	2023-046	53883	3580	10/26/22	4,928.76
LAND IQ, LLC	2023-060	53874	3580	10/26/22	775.00
LAND IQ, LLC	2023-061	53879	3580	10/26/22	732.00
LAND IQ, LLC	2023-062	53880	3580	10/26/22	671.13
ICON TECH	2023-059	53874	5222	10/26/22	84.20
CHARTER COMMUNICATIONS HOLDINGS LLC	2023-063	53874	5222	10/26/22	89.99
CITY OF WHITTIER	2023-057	53874	3587	10/26/22	26,389.93
CITY OF WHITTIER	2023-057	53882	3587	10/26/22	2,825.80
CITY OF WHITTIER	2023-057	53874	3580	10/26/22	50.00
CITY OF WHITTIER	2023-057	53874	3556	10/26/22	323.94
CITY OF WHITTIER	2023-057	53874	3580	10/26/22	1,415.26
CITY OF WHITTIER	2023-057	53874	5222	10/26/22	787.18
CITY OF WHITTIER	2023-057	53874	3182	10/26/22	7.05
CITY OF WHITTIER	2023-057	53874	2363	10/26/22	1,227.87
CITY OF WHITTIER	2023-057	53874	3202	10/26/22	76.46
CITY OF WHITTIER	2023-057	53874	3240	10/26/22	316.60
IRRI-CARE PLUMBING AND BACKFLOW TESTING, INC	2023-064	53879	3580	11/07/22	210.00
CITY OF WHITTIER, PUBLIC WORKS DEPT	2023-065	53874	5222	11/09/22	412.73
LA HABRA HEIGHTS CO WATER DISTRICT	2023-066	53874	5222	11/09/22	158.76
LA HABRA HEIGHTS CO WATER DISTRICT	2023-069	53879	5222	11/09/22	370.38
LA HABRA HEIGHTS CO WATER DISTRICT	2023-069	53881	5222	11/09/22	185.19
LA HABRA HEIGHTS CO WATER DISTRICT	2023-070	53879	5222	11/09/22	555.57
SAN GABRIEL VALLEY WATER COMPANY	2023-067	53880	5222	11/09/22	220.27
SAN GABRIEL VALLEY WATER COMPANY	2023-068	53874	5222	11/09/22	220.27

**LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
2ND QUARTER OCTOBER 1, 2022 THRU DECEMBER 31, 2022**

Description	Req. No	Unit No	Rev / Obj Code	Record Date	Amount
ANDREA GULLO	2023-071	53874	3240	11/09/22	19.83
ICON TECH	2023-072	53874	5222	11/30/22	108.12
IRRI-CARE PLUMBING AND BACKFLOW TESTING, INC	2023-073	53879	3580	11/30/22	1,235.54
FIELDMAN, ROLAPP ASSOCIATES	2023-076	53874	3580	12/01/22	7,489.60
MV CHENG & ASSOCIATES	2023-074	53874	3580	12/05/22	540.00
RITE-WAY ROOF CORP	2023-075	53874	3580	12/05/22	6,694.78
SAN GABRIEL VALLEY WATER COMPANY	2023-077	53880	5222	12/08/22	220.27
CITY OF WHITTIER, PUBLIC WORKS DEPT	2023-085	53874	5222	12/12/22	421.19
SUBURBAN WATER SYSTEMS	2023-081	53874	5222	12/12/22	91.66
SUBURBAN WATER SYSTEMS	2023-089	53874	5222	12/12/22	91.66
SAN GABRIEL VALLEY WATER COMPANY	2023-090	53874	5222	12/12/22	220.27
CITY OF WHITTIER, PUBLIC WORKS DEPT	2023-080	53874	5222	12/14/22	730.09
CHARTER COMMUNICATIONS HOLDINGS LLC	2023-078	53874	5222	12/14/22	89.99
AT&T MOBILITY II LLC	2023-079	53874	5222	12/14/22	178.41
GERARDO ESCOBEDO MENCHACA dba GEM ROOFING	2023-082	53874	3580	12/14/22	3,406.58
ICON TECH	2023-083	53874	3580	12/14/22	815.63
ICON TECH	2023-084	53874	3580	12/14/22	274.05
LA HABRA HEIGHTS CO WATER DISTRICT	2023-086	53879	5222	12/14/22	386.40
LA HABRA HEIGHTS CO WATER DISTRICT	2023-086	53881	5222	12/14/22	208.06
LA HABRA HEIGHTS CO WATER DISTRICT	2023-087	53879	5222	12/14/22	594.46
LA HABRA HEIGHTS CO WATER DISTRICT	2023-088	53874	5222	12/14/22	169.87
ALESHIRE & WYNDER LLP	2023-091	53874	3717	12/22/22	20,043.30
CAL ARBORIST COMPLETE TREE CA RE INC	2023-092	53874	3580	12/22/22	4,125.00
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2023-093	53874	3580	12/27/22	219,114.30
LANCE, SOLL & LUNGHARD, LLP dbd LSL CPAs	2023-094	53874	3580	12/27/22	806.17
NAKAE & ASSOCIATES, INC	2023-095	53880	3580	12/27/22	29,313.36
NAKAE & ASSOCIATES, INC	2023-096	53874	3580	12/27/22	7,998.22
Total Vendor Payments:					571,745.02
Investment Purchases - Management Fees by Treasurer Tax Collector:					
Investment Purchases for: Puente Hills (PHHPA). W/O 10/20/2022. TM # 1642502328.			1250	10/20/22	4,000,000.00
Investment Purchases for: Puente Hills (PHHPA). W/O 10/20/2022. TM # 1642502328.			1250	10/20/22	(85,742.22)
Management Fees - September 2022		53874	3856	10/21/22	1,322.26
Management Fees - October 2022		53874	3856	11/30/22	1,430.68
Management Fees - November 2022		53874	3856	12/23/22	1,483.12
Total Investment Purchases - Management Fees by Treasurer Tax Collector:					3,918,493.84
Total Disbursements					\$ 4,490,238.86
Ending Cash Balance, December 31, 2022					\$ 3,170,822.69

Prepared by: Christine Lee 1/19/2023
Los Angeles County Department of Auditor-Controller
Accounting Division



KEITH KNOX
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 462, Los Angeles, California 90012
Telephone: (213) 974-2139 Fax: (213) 626-1701
ttc.lacounty.gov and propertytax.lacounty.gov

Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

February 8, 2023

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Email: agullo@habitatauthority.org

PUENTE HILLS HABITAT PRESERVATION AUTHORITY MONTHLY INVESTMENT REPORTS

Dear Andrea Gullo:

Enclosed are the Puente Hills Habitat Preservation Authority Portfolio Income Report (Earnings Report), Custom Position Report, Purchase Detail Report, and Chronological Detail Report for the month ended January 31, 2023, for your review and reference.

Should you have questions, you may contact Ms. Marivic Liwag, Assistant Operations Chief, of my staff at (213) 584-1252, or mliwag@ttc.lacounty.gov.

Very truly yours,

KEITH KNOX
Treasurer and Tax Collector


Jennifer Koai
Operations Chief

JK:ML:th

Enclosures

Income Report - PHHPA

01/01/2023 - 01/31/2023

Specific Purpose Invest Agg (299402)

Dated: 02/03/2023

SPI

Original Lot ID	Detailed Description	CUSIP	Coupon Rate	PAR Value	Interest/Dividend Received	Accretion Income	Amortization Expense	Interest Income	Net Gain/Loss	Net Income
821801196	FREDDIE MAC 2.000 08/27/43 '22 MTN	3134GWSD9	2.000	9,500,000.00	0.00	0.00	0.00	15,833.33	0.00	15,833.33
821801198	FEDERAL FARM 2.500 07/29/41 '22	3133EMW65	2.500	22,675,000.00	283,437.50	0.00	0.00	47,239.58	0.00	47,239.58
931461387	US TREASURY BILL 04/20/23	912796V48	0.000	4,000,000.00	0.00	14,604.44	0.00	0.00	0.00	14,604.44
---	---	---	2.010	36,175,000.00	283,437.50	14,604.44	0.00	63,072.91	0.00	77,677.35

* Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: LA Fund Number = "PHHPA". * Weighted by: Ending Market Value + Accrued. * Holdings Displayed by: Lots without MMF Collapse.

Custom Position Report - PHHPA

Specific Purpose Invest Agg (299402)

As of 01/31/2023

Dated: 02/03/2023

Original Lot ID	Detailed Description	CUSIP	Coupon Rate	Final Maturity	Purchase Yield	PAR Value	Amortized Cost	Historical Cost	Net Accumulated Amortization/Accretion
821801198	FEDERAL FARM 2.500 07/29/41 '22	3133EMW65	2.500	07/29/2041	2.500	22,675,000.00	22,675,000.00	22,675,000.00	0.00
821801196	FREDDIE MAC 2.000 08/27/43 '22 MTN	3134GWSD9	2.000	08/27/2043	2.000	9,500,000.00	9,500,000.00	9,500,000.00	0.00
931461387	US TREASURY BILL 04/20/23	912796V48	0.000	04/20/2023	4.393	4,000,000.00	3,963,253.33	3,914,257.78	48,995.55
---	---	---	2.092	02/06/2040	2.578	36,175,000.00	36,138,253.33	36,089,257.78	48,995.55

* Filtered By: LA Fund Number = "PHHPA". * Weighted by: PAR Value. * Holdings Displayed by: Lots without MMF Collapse.

Purchase Detail Report - PHHPA

Specific Purpose Invest Agg (299402)

01/01/2023 - 01/31/2023

Dated: 02/02/2023

<i>LA Fund Number</i>	<i>Original Lot ID</i>	<i>Description</i>	<i>Settle Date</i>	<i>Final Maturity</i>	<i>Coupon Rate</i>	<i>PAR Value</i>	<i>Principal</i>	<i>Purchased Accrued Income</i>	<i>Settlement Amount</i>
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* Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: Settle Date ≥ 01/01/2023 and Settle Date ≤ 01/31/2023 and LA Fund Number = "PHHPA". * Weighted by: Ending Market Value + Accrued. * Holdings Displayed by: Lot.
 * Purchased Accrued Income = -[Purchased Accrued Income], Summary Calculation: Sum. * Settlement Amount = [Ending Original Cost]+(-[Purchased Accrued Income]), Summary Calculation: Sum.

Chronological Report - PHHPA

01/01/2023 - 01/31/2023

Specific Purpose Invest Agg (299402)

Dated: 02/02/2023

<i>Original Lot ID</i>	<i>Detailed Description</i>	<i>Settle Date</i>	<i>Final Maturity</i>	<i>Change in Current FV</i>	<i>Purchases</i>	<i>Maturities and Redemptions</i>	<i>Purchased Accrued Income</i>	<i>Coupon Payment</i>
------------------------	-----------------------------	--------------------	-----------------------	-----------------------------	------------------	-----------------------------------	---------------------------------	-----------------------

* Grouped by: LA Fund Number. * Groups Sorted by: LA Fund Number. * Filtered By: Settle Date ≤ 01/31/2023 and Settle Date ≥ 01/01/2023 and LA Fund Number = "PHHPA". * Weighted by: Coupon Payment. * Holdings Displayed by: Lot.

* Change in Current FV = ([Purchases]+[Beginning Lot-Based Trade Payable])-[Maturities and Redemptions], Summary Calculation: Sum. * Purchases = [Purchases]+[Beginning Lot-Based Trade Payable], Summary Calculation: Sum. * Purchased Accrued Income = - [Purchased Accrued Income], Summary Calculation: Sum.

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: February 16, 2023

To: Board Members

From: Andrea Gullo, Executive Director; Elena Gerli, Legal Counsel

Subject: Agenda Item No. 4) Discussion and possible action regarding in-person meetings and teleconferencing rules under the Brown Act as the COVID-19 state of emergency ends on February 28, 2023.

Recommendation:

The topic regarding remote meeting rules and regulations for public agencies was last discussed by the Board on November 17, 2022. This item is an update and reiteration regarding the rules governing remote and in-person meetings per the California Brown Act applicable to public agencies, and implications for the Authority.

The Board has the option to resume in person meetings as were held before the Covid pandemic. Those meetings were held at the Joint Administration Office of the County Sanitation Districts of Los Angeles County (San Districts), 1955 Workman Mill Road, Whittier California.

Background:

Since the start of the Covid-19 pandemic, public agencies have been able to conduct their meetings electronically on platforms such as Zoom. Originally, the suspension of the teleconferencing rules under the Brown Act was effected by an executive order by Governor Newsom. Later, AB 361 codified public agencies' authority to participated in Brown Act meetings remotely. Gov't Code 54953(e). The Brown Act provides, however, that a pre-requisite for AB 361 remote participation is a state of emergency declared by the State of California. The current state of emergency is likely to be lifted effective March 1, 2023. Thus, the Board of Directors will no longer be able to meet remotely without complying with the traditional teleconferencing rules per Government Code Section 54953(b) or, alternatively, pursuant to the new teleconferencing rules added to the Brown Act by AB 2449, codified in Government Code Section 54953(f).

As a reminder, Directors may appear remotely in accordance with the following rules:

Traditional teleconferencing rules under Gov't § 54953(b)(3). These are the teleconferencing rules as they applied prior to the pandemic. The rules allow members of the Directors to participate in meetings by teleconference, provided that: at least a quorum participate in person

from a locations identified on the agenda that are within the Authority’s jurisdictional boundaries; each teleconference location is accessible to the public; the agenda is posted at each teleconference location; and each teleconference location is identified in all meeting notices and agenda.

Alternatively, pursuant to Government Code Section 54953(f), Directors can teleconference into meetings without meeting the requirements of the Traditional Rules only for just cause or due to emergency circumstances. (These provisions expire January 1, 2026.) Note the following limitations:

- Each Board member can only use just cause twice in one year. No member can use these provisions to attend remotely for more than 3 months out of the year or 20% of the annual meetings, or more than 2 meetings if the body regularly meets fewer than 10 times a year.
- Section 54954(f) has requirements for how a member can notify the body that they need to teleconference without complying with the Traditional Rules, and provides a process for how to address the request if it comes after the time for publishing the agenda.
- These provisions also have a number of requirements for remote participation by the public, including the type of platform that should be used, and providing the public with the ability to comment in real time during the meeting, and including information on the agenda regarding how the public can participate.
- These provisions also require that members who participate remotely do so using both audio and visual means, and disclose whether anyone 18 years or older is in the room with them.
- “Just cause” includes: (i) necessary caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner; (ii) having a contagious illness, (ii) having a physical or mental disability that is not otherwise accommodated; or (iv) traveling on official business of the local agency or another state or local agency. This can only be used twice in one year by each member.
- “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

The new teleconferencing rules are designed so as not to be used as a way around the location notification and public access requirements of the traditional teleconferencing rules. It is noteworthy that the new rules have a number of technical requirements to ensure that the public can participate, which all have to be met. If the Authority is unable to meet those requirements, then these new rules will not be usable; the traditional teleconferencing rules will be, however.

Fiscal Impact:


None.

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: February 16, 2023

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Agenda Item No. 5) Discussion and possible adoption of Board resolution 2023-03 Authorizing the Executive Director to Apply for and Enter into Grant Agreement with State of California, Department of Forestry and Fire Protection for Puente Hills Fuels Reduction II Project, and any other required grant-related documents.

Recommendation:

That the Board adopt the attached Resolution 2023-03.

Background:

Authority staff intends to apply for a multi-year grant from the California Department of Forestry and Fire Protection (CalFire). The grant deadline is March 15, 2023, prior to the next Board meeting. At the time this staff report was written, staff had not finalized the grant budget or application. The attached resolution is a requirement of the application, however an unsigned version can be submitted if necessary.

This grant funding has the potential to offset approximately \$200,000 in costs of annual fire prevention/fuels reduction activities such as a portion of annual brush clearance, vegetation clearance at parking lots, dead tree removal, possibly staff and ranger time, and administrative costs. This grant request could be for up to four fiscal years (24/25, 25/26, 26/27, and 27/28). The overall grant request is estimated to be approximately \$800,000 to \$900,000 over a four-year period, however further research is needed to finalize the number. The Authority previously applied for, and was awarded, a CalFire grant for fire prevention/fuels reduction activities in fiscal years 21/22, 22/23 and 23/24. The current grant application will continue some activities funded by the previously award grant.

Fiscal Impact:

This grant has the potential to benefit the Authority's operating budget for several years to help close agency budget shortfalls should other funding options for the agency not be available to cover these annual fire prevention costs.

Puente Hills Habitat Preservation Authority
Resolution No. 2023-03

A Resolution of the Board of Directors
Authorizing the Executive Director to Apply for and Enter into Grant Agreement with State of California, Department of Forestry and Fire Protection for Puente Hills Fuels Reduction II Project, and any other required grant related documents

WHEREAS, the Puente Hills Habitat Preservation Authority (Habitat Authority) was created pursuant to Government Code Section 6500 in 1994.

WHEREAS, the Habitat Authority is dedicated to the acquisition, restoration, and management of open space in the Puente Hills for preservation of the land in perpetuity, with the primary purpose to protect native habitat and biological diversity. Additionally, the Habitat Authority endeavors to provide opportunities for outdoor education and low-impact recreation.

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California **Climate Investment**, which provides funds to the State of California and its political subdivisions for **fire prevention programs**; and

WHEREAS, the state Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, if chosen by the state the applicant will enter into an agreement with the State of California to carry out **Puente Hills Fuels Reduction II** project;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY:

1. Approved the filing of an application for “**California Climate Investment Fire Prevention Grant Program**”; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of the Board of Directors of the Puente Hills Habitat Preservation Authority are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to March 2029, or as determined by the state.
5. Appoints Executive Director, or his/her designee, to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.
6. Finds that this action and Puente Hills Fuels Reduction II project are exempt from the provisions of the California Environmental Quality Act.

PHHPA
Resolution 2023-03
February 16, 2023

7. Gives approval to the Chair of the Board of Directors to sign this Resolution on behalf of the Board, and the Secretary to the Board of Directors shall certify to the passage and adoption thereof.

The foregoing resolution was APPROVED AND ADOPTED at a regular meeting held the 16th of February, 2023 by the following vote:

AYES:

NOES:

ABSENTS:

Signature

Chair of Board of Directors

----- CERTIFICATION OF RESOLUTION -----

ATTEST:

I, Marlyn Barajas, Secretary of the Board of Directors of the Puente Hills Habitat Preservation Authority, witness my hand on the 16th of February, 2023.

Signature


Secretary of the Board

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: February 16, 2023

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Agenda Item No. 6) Discussion and possible action amending Authority budget to accommodate roof repairs on Authority property in La Habra Heights in the amount of \$15,000.

Recommendation:

That the Board amend the agency budget in the amount of \$15,000.

Background:

In November 2021, the Board authorized a contract with GemRoofing in the amount of \$78,120 to replace the roof at the Authority property in La Habra Heights. The work was completed in the summer of 2022. As reported to the Board, additional repair work to the skylights and drain over the garage was subsequently needed, and in October 2022 a contract was executed in the amount of \$6,694.78 with a roofing company, Rite-Way Roofing Corp, obtained through the Sourcewell procurement process described below.

Due to leaks discovered at different locations in January 2023, staff worked through Sourcewell again and obtained a proposal in the amount of \$6,800.75 from Rite-Way for the following work: fix the drain over the master bath, reseal and waterproof the brick wall adjacent to the garage, and reseal the roof seams. A temporary fix has been made over the drain location until it can be permanently repaired.

The cost of the completed work (\$5,694.78) and the proposed additional work (\$6,800.75) total \$13,495.53. A budget amendment in the amount of \$15,000 is suggested for these repairs, with the additional amount as contingency.

In order to make the necessary repairs, the Executive Director will execute a second contract with Rite-Way in the amount of \$6,800.75, upon a budget amendment approval by the Board.

Additional Background:

In January 2022, the Authority Board authorized the Executive Director to execute a membership agreement with Sourcewell, formerly the National Joint Powers Authority (NJPA). Utilizing Sourcewell helps to maximize cost savings and staff resources, as many government agencies share contracting efforts through cooperative purchasing.

February 16, 2023

Agenda Item 6

Page 2

This procurement method increases pricing competitiveness and allows the Authority to access highly qualified specialty contractors that the Authority would not otherwise be able to use because of the size of many of our projects (too small for individual contractors in many instances). Previously the Authority has utilized Sourcewell for the construction of the Henderson Trail wayside display and the air-conditioning system at the Authority's Sycamore Canyon property.

Staff reached out to Gordian, which is authorized by Sourcewell to provide consulting services and to administer the ezIQC program for Sourcewell members. ezIQC is a unique Indefinite Delivery, Indefinite Quantity (IDIQ) procurement process that helps public facility and infrastructure owners complete many projects through a single competitive bid process conducted in accordance with California statutes.

Gordian facilitated job walks to address the leaks. Rite-Way has the professional qualifications and offers a fair price. Therefore, they are the most satisfactory for Authority purposes.

While the Authority's competitive procurement regulations do not require competitive bidding on public works projects up to \$60,000, Sourcewell contractors have all gone through a competitive process through Sourcewell, which Sourcewell repeats approximately every 3 years, so the quote provided is competitive.

Fiscal Impact:

This work is outside of the approved agency budget. The contract would be funded from the state budget funding should it meet the criteria, the reserve created from the habitat restoration mitigation program, or possible year-end cost savings.

Additional Materials



**Puente Hills
Habitat Preservation Authority**

Endowment Provided by the Puente Hills Landfill

January 12, 2023

Helen Rahder, Executive Director
The Whittier Conservancy
P. O. Box 9114
Whittier, California 90608

Dear Helen,

Thank you and the Whittier Conservancy Board of Directors very much for the tax deductible donation of \$250 to the Puente Hills Habitat Preservation Authority. Your donation is generous and very appreciated.

This gift will contribute towards the Habitat Authority's mission of preserving and protecting the Puente Hills Preserve. Contributions like this help our agency to continue to preserve the hills for the benefit of the wildlife, their habitat and people. Your support means a lot to us. Again, thank you!

Sincerely,

Andrea Gullo
Executive Director

*Thank you +
Happy New Year!*